



## APPLICATION FOR CONDOMINIUM CONVERSION

This form is to be completed in full, wherever applicable, by the Registered Owner of the subject lands or by a person authorized to act on behalf of the Registered Owner of the property that is subject of this application.

Name of Registered Owner of Subject Lands

Mailing Address

Authorized Person Acting on behalf of Registered Owner

Mailing Address

Phone: \_\_\_\_\_

### LEGAL DESCRIPTION AND AREA OF SUBJECT LANDS

All/part of the \_\_\_\_\_ ¼ sec. \_\_\_\_\_ twp. \_\_\_\_\_ range \_\_\_\_\_ west of \_\_\_\_\_ meridian

Being all/parts of Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_ C of T. No. \_\_\_\_\_

Municipal Address: \_\_\_\_\_

Area of Parcel: \_\_\_\_\_

### LAND USE

Existing Use of the Land \_\_\_\_\_

Proposed Number of Units: \_\_\_\_\_ Number of Parking Stalls on Site: \_\_\_\_\_

Current Property Zoning: \_\_\_\_\_

### REGISTERED OWNER OR PERSON ACTING ON HIS/HER BEHALF

I, \_\_\_\_\_ hereby certify that I am the registered owner or I am authorized to act on behalf of the registered owner;

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for Condominium Conversion.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

This information is being collected under the authority of Section 8 of the Condominium Property Act and will be used to determine whether the building(s) comply with the Town of Slave Lake's Land Use Bylaw before it is approved by the local authority. Personal information may be included in reports that are available to the public. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection and use of this information, contact the Planning and Development Department at the numbers below.

## **CHECK LIST OF REQUIREMENTS FOR CONDOMINIUM CONVERSION APPLICATIONS**

In order to comply with Section 8 (1) (b) (ii) of the Condominium Property Act, please be advised that the following information is required:

1. Complete and sign the Application for Condominium Conversion.
2. Submit the Plan of Condominium, prepared by a registered Alberta Land Surveyor, in accordance with the Condominium Property Act, the Condominium General Regulations (Alberta Regulations 89/85) and other considerations required by the Registrar of the Alberta Land Titles Office.
3. Submit a copy of the Plan of Condominium showing the location and number of on-site parking stalls. If the conversion is for a residential use, a list of the number of bedrooms per unit is required, and the corresponding suite number for each proposed unit. If the building is for commercial/industrial use, the gross floor area of the building is required with the Plan of Condominium.
4. Submit a copy of the original approved Development and Building Permits.
5. Submit a copy of the Certificate of Title for the property, together with copies of any instruments, caveats or covenants in the interest of the Town of Slave Lake.
6. Submit payment for the Condominium Conversion application fee to the Town of Slave Lake.
7. If the building was constructed before August 1966, a Building Inspection Report is also required.

The Plan of Condominium and associated information listed above, is to be submitted to the Planning and Development Department, Town of Slave Lake by:

<u>Mail</u>	<u>or</u>	<u>In Person</u>
Box 1030 Slave Lake, AB T0G 2A0		10 Main Street SW Slave Lake, AB T0G 2A4