



Town of
SLAVE LAKE



SPECIAL EVENT BOOKING

Contact Us:
780-849-8005



LEGACY CENTRE



Town of
SLAVE LAKE

Multi-Recreation Centre

305 6 AVE S.W. Slave Lake



The Multi-Recreation Centre features a fieldhouse, an indoor playground, an indoor walking/running track, a multi-purpose room and two arenas that can accommodate either ice or dry floor activities, depending on the season. All facilities are designed to be wheelchair accessible.



The Multi-Recreation Centre serves as an excellent location for hosting tournaments, birthday parties, trade exhibitions, large scale banquets, concerts, graduation ceremonies and various other events

Multi-Recreation Centre CNRL Fieldhouse



Town of
SLAVE LAKE

The fieldhouse is a multi-use facility suitable for sport events, concerts, banquets and more

Amenities include:

- Air conditioning
- A room divider that can be lowered from the ceiling to section off half if needed
- Multi-use flooring suitable for a variety of sports including volleyball, basketball, soccer, pickleball and more
- Protective matting to cover floor for special events
- Sound system
- Tables and chairs
- Onsite concession operated by a private contractor



Capacity

Standing	1857 Guests
With Chairs	1013 Guests
With Tables & Chairs	793 Guests

Rental Fees

Pricing below covers one area of the Multi-Recreation Centre. If more areas are needed please consult booking contact for adjusted pricing. Hourly rates will be used until price exceeds the day or weekend rate.

Non-Profit Day Rate	\$747.00
Non-Profit Weekend Rate	\$1,266.00
Commercial Day Rate	\$1,229.00
Commercial Weekend Rate	\$2,343.00
Protective Matting *- Full Surface	\$200.00
Protective Matting*- Half Surface	\$100.00

**Protective matting is required when using tables and chairs on fieldhouse floor and/or permission has been given to have food in the fieldhouse*

Multi-Recreation Centre Arenas



Two full sized ice hockey arenas with hosting capacity for special events, tournaments, and regular season games. During the spring and summer months the ice is removed from one arena leaving a dry floor suitable for tradeshow, graduation ceremonies, cultural events, and more.

Amenities include:

- PA, microphone and sound system
- Dressing room facilities in both Arenas with a total of 14 rooms
- Tables and chairs
- Bleacher seating
- Media platform above bleachers for filming
- Scoreboards
- LiveBarn



Rental Fees

Pricing below covers one area of the Multi-Recreation Centre. If more areas are needed please consult booking coordinator for adjusted pricing. Hourly rates will be used until price exceeds the day or weekend rate.

Capacity

Secure Energy Arena 1

Bleachers	631 Guests
Standing (Dry Floor)	1850 Guests
With Chairs (Dry Floor)	1000 Guests
With Tables and Chairs (Dry Floor)	775 Guests

Pembina Arena 2

Bleachers	270 Guests
Standing (Dry Floor)	1850 Guests
With Chairs (Dry Floor)	1000 Guests
With Tables and Chairs (Dry Floor)	775 Guests

Non-Profit Day Rate	\$747.00
Non-Profit Weekend Rate	\$1,266.00
Commercial Day Rate	\$1,229.00
Commercial Weekend Rate	\$2,343.00
Tournament Rate	Ask for Price

Multi-Recreation Centre Lobby



The Multi-Recreation Centre Lobby is great for supporting special events or as a stand alone space. The space is suitable for banquet buffets, selling tickets and raffle items, vendor space, Birthday parties and more.

Capacity

Based on event request

Rental Fees

\$24.50/Hour



Multi-Purpose Room

The Multi-Purpose Room is a wheelchair accessible meeting space overlooking Secure Energy Arena 1. The space is suitable for meetings, workshops, courses, Birthday parties, and private viewing of Secure Energy Arena 1

Amenities include:

- **Sound System**
- **Private washrooms**
- **Tables and chairs**
- **Fridge and sink**
- **Whiteboards**
- **Walls suitable for projecting media**

Capacity

Standing	100 Guests
With Tables and Chairs	75 Guests

Rental Fees

Half Day (Max 4 Hours)	\$24.50
Full Day	\$36.00





Wildfire Legacy Centre

400 6 AVE N.E. Slave Lake.



The Wildfire Legacy Centre is owned by the Wildfire Legacy Corporation and operated by The Town Of Slave Lake. Built as part of the recovery efforts from the 2011 Wildfires



The Legacy Centre is home to the Elks Hall which includes a fully equipped theatre with stage, as well The Legacy Centre has a commercial kitchen, meeting room and bar

Wildfire Legacy Centre

Elks Hall

The Elks Hall is a 58.5 X 58.5 FT large beautiful room with optional natural light. It offers a full stage and theatre set up which can also be converted into a banquet hall. Attached to the hall is a commercial kitchen and a bar, the bar is run by The Elks of Canada, both can be added to your rental.

Amenities include:

- Full sized 26FT D x 28 FT L stage with 20 power outlets
- 2 Green rooms with showers
- Simple audio connection for personal devices
- Midas M32-1P sound control for concerts and shows
- ETC Element light control console
- Wireless and wired microphones
- Retractable Projector Screen
- Retractable theatre seating
- 6' and 8' Rectangular tables
- Round tables
- Podium
- Tablecloth rentals available (Black, Ivory and White)

Please note that some items need to be cared for by a sound technician (ex. Movement of projector screen during an event, basic stage lighting) at an hourly rate. Advanced needs require an approval and contracted sound technician (ex. Connection of musical instruments, adjustments to audio and advanced stage lighting).



Capacity

Standing	800 Guests
Bleachers and Floor Seating	490 Guests
Tables and Chairs	350 Guests
Tables and Chairs with Liquor Service	300 Guests

Rental Fees

Non-Profit Hourly Rate	\$86.00	Commercial Hourly Rate	\$107.00
Non-Profit Day Rate	\$540.00	Commercial Day Rate	\$750.00
Non-Profit Weekend Day Rate	\$1,075.00	Commercial Weekend Day Rate	\$1,610.00
Course Day Rate	\$270.00	Tablecloth Rental (Black, Ivory, White)	\$8.00/Table
<i>Course Day Rate available Monday-Friday from 8:00am-5:00pm for up to 50 people</i>		Sound Technician	\$37.50/Hour
		On-site Staff	\$27.00/Hour

Wildfire Legacy Centre

Kitchen



The Rental of the kitchen includes access to all supplies available, including place settings.

Amenities include:

- Two large commercial refrigerators
- Standard commercial gas stove and grill
- Commercial oven
- Industrial stand mixer
- Silverware
- Glasses and wine glasses
- Plates
- Bowls
- Stock pots
- Ice machine



Rental Fees

Day Rate **\$107.00**

Weekend Day Rate **\$270.00**

Weekend Rate starts Friday at 6:00pm to Sunday at 3:00pm

Elks Bar

Access to the bar is facilitated through the hall, with an additional entrance available via the atrium. The bar is available for rental at no cost and is managed by the Elks of Canada, who retain all generated profits. It provides a selection of standard beverages; for a detailed list, please reach out to the booking coordinator. Renters may choose to set up an open tab or reduce ticket prices for their guests, with any outstanding balance to be settled at the end of the event. The Elks accepts payments in cash or by cheque, and an ATM is conveniently located in the atrium. Liquor service is permitted to commence at **6:00pm on Weekdays and at 9:00am on Weekends**. The final call for drink orders is 11:30pm and last buy is 12:00am, with all alcohol to be cleared from tables by 1:00am, all events must conclude and vacate the premises by 2:00am

Basic Drink Tickets

\$6.50/Ticket

Specialty requests/ premium drink prices will be set between the bar manager and renter. Pop, juice, and water are free of charge

Corkage Fee

Patrons are allowed to bring two bottles of wine per table, which the bar will open for a corkage fee. Customers must supply their own wine glasses or may use the glasses available in the kitchen if kitchen is rented.

Inquire with booking coordinator

Wildfire Legacy Centre

Meeting Room



The Legacy Centre offers a small meeting room with natural light on the second floor of the building. This room is suitable for small classes or meetings.

Capacity

12 Guests



Rental Fees

Non-Profit Hourly Rate \$27.00/Hour

Commercial Hourly Rate \$32.00/Hour

Minimum 2 Hour rental

Atrium

The Atrium is a great area for supporting special events. When the Elks Hall is rented, this area will also be accessible. It is ideal for:

- Banquet buffets
- Registration tables
- Ticket sales
- Raffle items
- Vendor displays
- and various other activities

Please note the Atrium is not permitted for seating guests.



HOW TO BOOK

- **Call 780-849-8005 or 780-849-8028** or email **facilitybookings@slavelake.ca** to ask for a Facility Request Form for any bookings at the Multi-Recreation Centre or a Legacy Booking form for Wildfire Legacy Centre bookings.
- Complete the form in its entirety, any sections left unanswered will result in the form being returned to the renter for completion before booking.
- The booking coordinator will reach out to you to let you know if the dates specified are available and will request a damage deposit of either 50% of the booking up to \$500.00 *(Dates are available on a first-come, first-served basis)*
- Once damage deposit has been paid a contract will be sent out to be signed verifying all the rental details
- Cancellations within 14 days of the rental date may be subject to loss of deposit
- A booking is not confirmed until a Booking Request Form, deposit and signed contract are received by the booking coordinator

Notifications will be sent out to the customer regarding the collection of the remainder of rental fees. Full payment must be made at least 14 days prior to the event date, if payment is not received access to the venue will be denied.



Please contact the booking coordinator with any questions or for availability
780-849-8005 or 780-849-8028
facilitybookings@slavelake.ca