



TOWN OF SLAVE LAKE

BYLAW 19-2018

BUSINESS LICENCE BYLAW

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Whereas, pursuant to Section 7(a) of the Municipal Government Act, a council may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property; and

Whereas, pursuant to section 7(e) of the Municipal Government Act, a council may pass bylaws for municipal purposes respecting businesses, business activities and persons engaged in business; and

Whereas, pursuant to section 7(i) of the Municipal Government Act, a council may pass bylaws for municipal purposes respecting the enforcement of bylaws made under the Municipal Government Act or any other enactment including any or all of the matters listed therein; and

Whereas, pursuant to section 8 of the Municipal Government Act, a council may in a bylaw:

- (a) regulate or prohibit;
- (b) deal with any development, activity, industry, business or thing in different ways, divide each of them into classes and deal with each class in different ways;
- (c) provide for a system of licences, permits or approval including any or all of the matters listed therein;

NOW THEREFORE the Council of the Town of Slave Lake enacts as follows:

1. **Bylaw #04-2018** and amendments thereto are hereby repealed.

PART 1 – PURPOSE, DEFINITIONS AND INTERPRETATION

2. PURPOSE

The purpose of this bylaw is to establish a system of licensing for businesses, business activities and persons engaged in business.

3. DEFINITIONS

- a) **"Applicant"** means a person who applies for a Business Licence or renewal of a Business Licence as required by this Bylaw.
- b) **"Business"** means:
 - (i) a commercial, merchandising or industrial activity or undertaking,
 - (ii) a profession, trade, occupation, calling or employment, or
 - (iii) an activity providing goods or services, as described in Schedule "A", and whether or not for profit and however organized or formed, including a co-operative or association of Persons;

- c) **"Peace Officer"** includes a Bylaw Enforcement Officer, a Community Peace Officer or a member of the Royal Canadian Mounted Police;
- d) **"Cannabis"** is as defined in the *Cannabis Act* (Canada), and associated regulations, as amended;
- e) **"Cannabis Accessory"** is as defined in the *Cannabis Act* (Canada), and associated regulations, as amended;
- f) **"Cannabis-related Business"** refers to a Business required to obtain a Licence for Cannabis Retail Sales or any other Business designated as such by the Town Manager;
- g) **"Development Permit"** shall mean a document authorizing a development issued pursuant to the current Land Use Bylaw.
- h) **"Licence Year"** means the period commencing January 1st to December 31st
- i) **"Licence"** means a valid and subsisting licence issued pursuant to this bylaw;
- j) **"Licence Fee"** means a fee payable for a Licence as established in Schedule "B";
- k) **"Licensee"** means a Person holding a valid and subsisting Licence;
- l) **"Non-Profit Organization"** means any incorporated or unincorporated organization formed for charitable purposes and not organized for profit or personal gain, including purposes which are of a philanthropic, benevolent, educational, health, humane, religious, cultural, artistic or recreational nature;
- m) **"Non-Resident"** shall mean any business, which does not have a permanent office or place of business within the Town.
- n) **"Person"** means a person as defined in the *Interpretation Act, RSA 2000, c 1-8*; (*"person" includes a corporation and the heirs, executors, administrators or other legal representatives of a person*).
- o) **"Premises"** means and includes any store, office, warehouse, residential dwelling, factory, building enclosure, yard and other places occupied or capable of being occupied by any person for the purpose of carrying on any Business.
- p) **"Resident"** shall mean a Person who resides or maintains a permanent Business premises in the corporate limits of the Town; or within the boundaries of the Municipal District of Lesser Slave River No. 124 subject to holding a subsisting membership with the Slave Lake & District Chamber of Commerce, by either:
 - i) Ownership of the occupied Premise for the purpose of carrying on specified Business or
 - ii) Leasing Premise for the purpose of carrying on a specified Business and that Business Premises are in compliance with the Town Land Use Bylaw.
 - iii) Compliance with the Town Land Use Bylaw is for those Business Premises located with the Town Corporate Limits.
- q) **"Subsequent Offence"** means any offence under this bylaw committed by a Person after that Person has already been convicted of an offence under this bylaw or has voluntarily paid a fine for such an offence.
- r) **"Town"** means the Town of Slave Lake.
- s) **"CAO"** means the Chief Administrative Officer of the Town or delegate;
- t) **"Violation Ticket"** means a violation ticket as defined in the *Provincial Offences Procedure Act, RSA 2000, c P-34*.
- u) **"Town Council"** shall mean the Municipal Council of the Town.
- v) **"Youth"** means a Business operated by a Person who is under 18 years of age.

4. RULES FOR INTERPRETATION

The marginal notes and headings in this bylaw are for reference purposes only.

PART II – LICENSING**5. LICENCE REQUIRED**

- 5.1. No Person shall engage in or operate a Business within or partly within the Town unless the Person holds a Licence authorizing the Person to engage in or operate that Business.
- 5.2. The issuance of a License under the Bylaw does not authorize or permit the Licensee to carry on Business or any activity under such Licence contrary to the provision of the Town Land Use Bylaw for those Premises located in the Town of Slave Lake corporate limits.

6. LICENCE NOT REQUIRED

Business Licenses are not required for:

- (a) The Business is carried on or operated by the Town of Slave Lake;
- (b) Non-Profit Organizations and type "A" home based businesses are exempt from the requirements laid out in 4
- (c) Foster Homes as interpreted and administered under the Child, Youth, and Family Enhancement Act of Alberta;
- (d) Any Business that is exempt under Provincial or Federal legislation;
- (e) The Business that is carried on by the Government of Alberta or Canada;
- (f) For such other Businesses as Council, by resolution, may from time to time exempt;
- (g) Any youth;
- (h) A Person providing infrequent or irregular services such as babysitting, yard work, and snow shoveling.

7. MULTIPLE LOCATIONS

No Person shall engage in or operate a Business at more than one location in the Town unless the Person holds a separate Licence that authorizes the Person to engage in that Business for each location.

8. APPLICATION

Before the issue of a Licence a Person must submit to the CAO:

- (a) an application in a form established by the CAO;
- (b) the Licence Fee;
- (c) any applicable Service Fee, and/or Non-Resident Licence Fee;
- (d) proof of a valid Provincial or Federal Licence where required by law.
- (e) any business located within the boundaries of the Municipal District of Lesser Slave River No. 124 conducting business within the boundaries of the Town of Slave Lake shall submit to the CAO proof of M.D. residency as well as proof of membership to the Slave Lake & District Chamber of Commerce.
- (f) proof of a valid and subsisting Development Permit where required by the Land Use Bylaw for the Business premises; and
- (g) any additional information required by the CAO.

9. POWERS

- 9.1. The CAO may refuse to issue or renew a Licence, may suspend or cancel a Licence and may impose any conditions on a Licence for the following reasons:

- (a) the applicant or Licensee does not or no longer meets the requirements of this bylaw with respect to the Licence applied for or held;
- (b) the Licensee has breached a condition of the Licence;
- (c) the applicant or Licensee or any of its officers or employees:
 - (i) furnishes false information or misrepresents any fact or circumstance to a Bylaw Enforcement Officer or the CAO;
 - (ii) has, in the opinion of the CAO based on reasonable grounds, contravened this bylaw whether or not the contravention has been prosecuted;
- (d) fails to pay a fine imposed by a court for a contravention of this bylaw;
- (e) fails to pay any fee required by this or any applicable bylaw; or
- (f) in the opinion of the CAO, based on reasonable grounds, it is in the public interest to do so.

10. NOTICE

- 10.1. Before refusing to issue or renew a Licence, and before a Licence is suspended or cancelled or conditions are imposed, other than conditions imposed by this bylaw, the applicant or Licensee must be given:
- (a) notice of the proposed refusal, suspension or cancellation or the proposed conditions with reasons; and
 - (b) an opportunity to make written representations to the CAO.

11. DECISION

- 11.1. If a decision is made to refuse the issue or renewal of a Licence, to suspend or cancel a Licence or to impose conditions on a Licence, other than conditions imposed by this bylaw, notice of the decision may be served on the applicant or Licensee:
- (a) in Person on the applicant or Licensee or any of its officers or employees; or
 - (b) by ordinary mail to the address in the application or in the records of the Town for the Licence.

12. APPEAL

- 12.1. A Person:
- (a) who has been refused the issue or renewal of a Licence;
 - (b) whose Licence has been suspended or cancelled; or
 - (c) whose Licence is made subject to conditions, other than conditions imposed by this bylaw; may appeal the decision within thirty (30) days;
 - (d) all appeals shall be made in writing to the CAO and shall be dated as of the date received by the CAO.
- 12.2. A Person may not appeal, unless otherwise stated in this bylaw, a cancellation of a Licence, a suspension of a Licence or a refusal to issue or renew a Licence if the reason for the cancellation, suspension or refusal is the failure to pay any fee or provide any required information, or by the operation of section 7 of this bylaw.
- 12.3. Town Council, in every case where an application for a business licence has been refused or a business licence has been revoked, may hear the appeal.
- (a) Town Council, after hearing the applicant, may:
 - (i) direct a Licence be issued;
 - (ii) direct a Licence be issued with conditions;
 - (iii) refuse to grant a business license;
 - (iv) uphold the revocation of a Licence, on ground, which appear just and reasonable.
 - (b) A decision of Town Council, in respect of an appeal under this section, shall be final and binding.

13. TERM

- 13.1. Unless otherwise specified in this bylaw, the term of a Licence is from the date it is issued or renewed and shall terminate at midnight on the 31st day of December in the year in which the said licence was issued.
- 13.2. The CAO may issue a Licence for a limited term or for a specified date in any case where the CAO considers it appropriate to do so.
- 13.3. A Person may not appeal a decision to issue a Licence for a limited term or for a specified date.

14. SERVICE FEE

- 14.1.** A licensee who changes the address of the Business premises, or who changes any name on a Licence or who makes any other change requiring an alteration of the Licence shall pay a Service Fee in the amount specified in Schedule "B" as the Service Fee each time such a change is made.
- 14.2.** No Service Fee is payable for changes to the phone number, e-mail or web page information.

15. REFUNDS

- 15.1.** Unless otherwise specified in this bylaw, Licence Fees and Service Fees are not refundable.
- 15.2.** The CAO may refund a Licence Fee if the Licence is not issued or renewed.

PART III – LICENSEE OBLIGATIONS

16. POSTING OR PRODUCTION OF LICENCE

- 16.1.** A Licensee shall: post the Licence in a prominent visible location in the Business premises; or
- 16.2.** if it is not practical to post the Licence, produce the Licence forthwith upon demand by a Bylaw Enforcement Officer.

17. INSPECTIONS

- 17.1.** On behalf of the Town of Slave Lake, any Peace Officer, employee or agent of the Town of Slave Lake may enter upon any parcel of land within the Town of Slave Lake and take any actions or measures deemed necessary and for the purposes as laid out in section 28.
- 17.2.** No person shall obstruct a peace officer, employee or agent of the Town of Slave Lake in the execution of their duties as established in this Bylaw.

18. PRODUCTION OF RECORD

A Licensee shall produce any records that the Licensee is required to collect or maintain, pursuant to this bylaw, when requested to do so by a Peace Officer.

19. TRANSFER OF LICENCE

- 19.1.** A Licence does not confer any property right and no Licensee may sell, transfer, assign, lease or otherwise dispose of or deal in a Licence.
- 19.2.** A Licence granted pursuant to the provisions of this bylaw may, upon approval from the CAO, be transferred from one premise to another premise or from one Person to another Person upon the payment of a Service Fee in the amount specified in Schedule "B".

20. NOTIFICATION OF CHANGES

- 20.1.** A Licensee shall forthwith notify the CAO in writing of:
- (a) a change in the address or phone number of the Licensee's Business premises;
 - (b) a change in the partners of the Business if the Licence is issued to a partnership.

21. CONTRAVENE CONDITION

A Licensee shall not contravene any condition on a Licence.

PART IV – REGULATIONS PERTAINING TO PARTICULAR BUSINESSES

- 22. Farmer's Market** A Licence for a Farmer's Market is a valid Licence for vendors operating within the Farmer's Market while the Farmer's Market is in operation.
- 22.1. CONDITIONS** It is a deemed condition of every Licence for a Farmer's Market that the Licensee ensure each vendor has all necessary permits required by the Town, the Province and the Federal government.
- 23. Festival** A Licence for a Festival is a valid Licence for vendors operating within the Festival while the Festival is in operation.
- 23.1. CONDITIONS** It is a deemed condition of every Licence for a Festival that the Licensee ensure each vendor has all necessary permits required by the Town, the Province and the Federal government.
- 24. Tradeshow** A Licence for a Tradeshow is a valid Licence for vendors operating within the Tradeshow while the Tradeshow is in operation.
- 24.1. CONDITIONS** It is a deemed condition of every Licence for a Tradeshow that the Licensee ensure each vendor has all necessary permits required by the Town, the Province and the Federal government.

PART V – ENFORCEMENT

25. OFFENCE

A Person who contravenes this bylaw is guilty of an offence.

26. CONTINUING OFFENCE

In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which it continues and a Person guilty of such an offence is liable to a fine in an amount not less than that established by this bylaw for each such day.

27. VICARIOUS LIABILITY

For the purposes of this bylaw, an act or omission by an employee or agent of a Person is deemed also to be an act or omission of the Person if the act or omission occurred in the course of the employee's employment with the Person, or in the course of the agent's exercising the powers or performing the duties on behalf of the Person under their agency relationship.

28. OFFENCE AND PENALTY

- 28.1.** Any person who contravenes or fails to comply with any provision of this Bylaw is guilty of an offence and is liable to a fine of not less than \$200.00, and not more than \$5,000.00 or imprisonment for a term of not more than one year, or both.
- 28.2.** Notwithstanding the foregoing, the specified penalty payable in respect of any contravention of this Bylaw is \$200.00.
- 28.3.** A contravention of this Bylaw constitutes a separate offence in respect of each day or part of a day on which it continues. A person guilty of such offence is liable to a fine in an amount not less than that established by this bylaw for each such day. No proceedings may be instituted under this Bylaw more than 6 months after the last occurrence of the alleged offence.
- 28.4.** Notwithstanding the foregoing, the minimum fine and specified penalty payable in respect of a second or subsequent contravention of the same section of this Bylaw, committed within twenty-four (24) months, shall be double the minimum fine and specified penalty of the previous offence, up to a maximum penalty of \$5,000.00.

29. INSPECTING AND REMEDYING CONTRAVENTIONS

On behalf of the Town of Slave Lake, any Peace Officer, employee or agent of the Town of Slave Lake may enter upon any parcel of land within the Town of Slave Lake and take any actions or measures deemed necessary by such person(s) to achieve any of the following purposes:

- (a) to carry out any inspections to determine compliance with this Bylaw;
 - (b) to eliminate any danger to public safety caused by a structure, excavation, or hole;
 - (c) to deal with the unsightly condition of the property;
 - (d) to extinguish fires;
 - (e) to keep sidewalks adjacent to the subject premises clear of snow and ice;
 - (f) to enforce this Bylaw; or
 - (g) to prevent a re-occurrence of any contravention of this Bylaw.
- (h) Except as otherwise provided, in this Bylaw, notice shall be provided as follows:
- (i) If a Peace Officer, employee or agent of the Town of Slave Lake reasonably believes that there may be an emergency related to the subject premises, a fire located upon the subject premises, or that there is snow or ice located on the sidewalk adjacent to the subject premises, no notice is required;
 - (ii) Where only an investigation to determine compliance is conducted, notice may be effected upon the occupants of the premises in writing or verbally not less than 24 hours in advance, and need not be in the form of an Order to Remedy; and
 - (iii) Subject to the foregoing, no such action or measures referred to in the preceding section may be performed until 7 days have elapsed following the mailing of an order to remedy the danger, unsightly condition, or contravention, as prescribed by the Municipal Government Act, RSA 2000, c M-26, and all amendments thereto (an "Order to Remedy"). An Order to Remedy shall be served personally or by registered mail to the address specified in the Land Titles Certificate for any parcel of land which will be affected by such action or measures. Such mailing shall be effective notwithstanding that the registered mail is not accepted or retrieved.
 - (iv) All expenses, costs, and legal costs on a solicitor-client basis incurred by the Town of Slave Lake or its agents for any such action or measure performed pursuant to this Bylaw or the Municipal Government Act, RSA 2000, c M-26, and all amendments thereto, are amounts owing to the Town of Slave Lake by the person who was required to do something by the Order to Remedy, shall be paid within 30 days of any such person receiving notice of the amount due by registered mail served and effective in the same manner as the Order to Remedy, and are amounts which may be added to the property tax roll, the business tax roll, or both pursuant to the Municipal Government Act, RSA 2000, c M-26, and all amendments thereto.

30. VIOLATION TAGS

Any Peace Officer, in that Officer's sole discretion, is hereby authorized and empowered to issue a Violation Tag to any person whom the Peace Officer has reasonable and probable grounds to believe has contravened or failed to comply with any provision of this Bylaw.

A Violation Tag may be issued to any person either:

- (a) a) Personally;
 - (b) b) By placing a copy of the Violation Tag upon a vehicle registered to such person; or
 - (c) c) By mailing a copy to such person by registered or ordinary mail to their last known mailing address.
- (d) A Violation Tag shall be in a form approved by the Town of Slave Lake and shall include:

- (i) the name of the person;
- (ii) the date upon which the offence was committed;
- (iii) the section number(s) of this Bylaw which were contravened;
- (iv) the appropriate specified penalty or minimum fine for the offence as prescribed by this Bylaw;
- (v) the time within which the entire penalty must be paid to the Town of Slave Lake; and
- (vi) that if payment is not received within the time permitted by such Violation Tag, there shall be an administrative surcharge of \$20.00, or 20% of the specified penalty, whichever amount is greater.
- (vii) If payment is received by the Town of Slave Lake within the period of time permitted by any such Violation Tag, no Information or Violation Ticket may be issued against the same offender for the same offence.
- (viii) Except where a Violation Tag has been paid as prescribed herein, nothing in this Bylaw shall limit a Peace Officer's discretion to issue a Violation Ticket pursuant to the *Provincial Offences Procedure Act, RSA 2000, c P-34* and all amendments thereto, or instead lay an Information pursuant to the *Criminal Code, RSC 1985, c C-46* and all amendments thereto, at any time within 6 months of the last occurrence of the offence, regardless of whether or not a Violation Tag has been issued.

30.2. Any Peace Officer, in that Officer's sole discretion, is authorized to issue a Violation Ticket which permits the voluntary payment of the fine or specified penalty indicated thereon in the manner specified by the *Provincial Offences Procedure Act, RSA 2000, c P-34*, and all amendments and regulations thereto.

30.3. Any fine or penalty imposed upon conviction for any offence occurring within the Town of Slave Lake enures to the benefit of the Town of Slave Lake.

PART VI – GENERAL

31. PROOF OF LICENCE

The onus of proving that a Person has a valid and subsisting Licence for a Business is on the Person alleging the Licence on a balance of probabilities.

32. PROOF OF EXEMPTION

The onus of proving that a Person is exempt from the provisions of this bylaw requiring a Licence is on the Person alleging the exemption on a balance of probabilities.

33. ENGAGING IN OR OPERATING A BUSINESS

In a prosecution for a contravention of this bylaw against engaging in or operating a Business without a Licence, proof of one transaction in the Business or that the Business has been advertised is sufficient to establish that a Person is engaged in or operates the Business.

34. CAO

Without restricting any other power, duty or function granted by this bylaw, the CAO may:

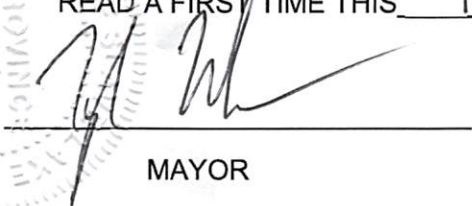
- (a) carry out whatever inspections are reasonably required to determine compliance with this bylaw;
- (b) require a Person holding a Licence to provide any information required to make a decision regarding that Licence;
- (c) delegate any powers, duties or functions under this bylaw to an employee of the Town;
- (d) establish forms for the purposes of this bylaw; and
- (e) modify or waive the requirement for a Licence, any deemed condition of a Licence, or any requirement for issuance of a Licence pursuant to this bylaw, including reducing or waiving the applicable fee(s)

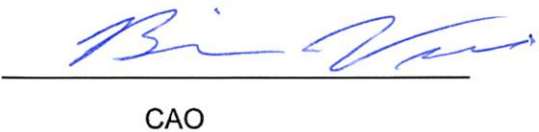
35. EXISTING LICENCE

An existing Licence issued under Bylaw 04-2018, The Town of Slave Lake BUSINESS LICENCE BYLAW, remains valid until the term of such Licence expires.

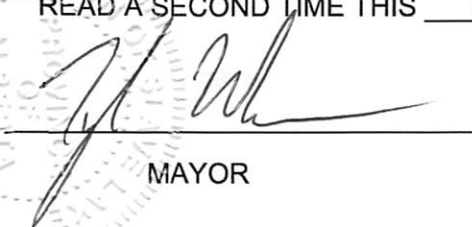
36. This Bylaw shall com into full force and effect on third and final reading.

READ A FIRST TIME THIS 18 DAY OF December, 2018


MAYOR

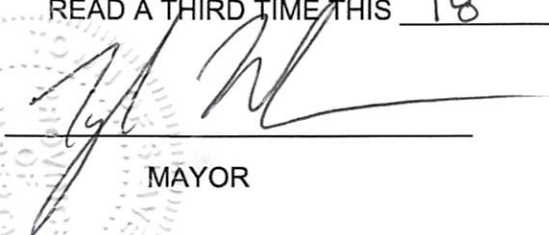

CAO

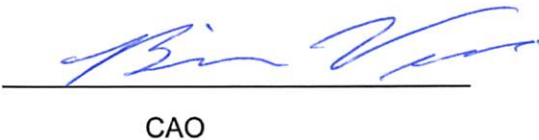
READ A SECOND TIME THIS 18 DAY OF December, 2018


MAYOR


CAO

READ A THIRD TIME THIS 18 DAY OF December, 2018


MAYOR


CAO

SCHEDULE "A" — BUSINESS LICENCE CLASSIFICATIONS

For the purpose of Business License issuance, Businesses shall be classified in one of the following categories.

Event/Festival means rodeo events, fairs and festivals that are held for a short period of time.

Cannabis Production Facility means a Federally licensed and authorized development for growing, producing, testing, destroying, storing, or distributing Medical and Non-Medical Cannabis or Cannabis products.

Carnival means operating a variety of live shows, games or amusement rides.

General Business means any Business not otherwise specified in this Schedule.

Hawker/Peddler means any Person who goes about the Town selling goods, wares, merchandise, or food products on foot or from a vehicle or trailer, located in any street, or roadway other than at a building which is his permanent place of Business, and where the merchandise is delivered at the time the sale is made.

"Home-based businesses" mean a home business carried on by an occupant of a residential building as a use secondary to the residential use and which does not change the character or outside appearance thereof or have any exterior evidence of such a secondary use other than approved signage and business vehicle. Home based businesses are classed as follows:

- (i) **"Home craft/Child Care" (Type A):** Means home crafts for gain or support as a direct result of the extension of a hobby or child care services not exceeding five (5) children at any given time conducted within the dwelling at their private residence. A Home craft may involve direct client contact, but only to a minor extent and requires no additional employees. Home crafts may include but are not limited to sewing, tailoring and similar domestic crafts, handicrafts, hobbies, music instruction, and tutoring. Home Craft/Child Care may also include an office associated with the Home Craft/Child Care business, but is limited to a desk and a telephone.
- (ii) **"Direct Sales" (Type B):** Means a home based business operated by a person who carries on the business of selling or offering for sale goods or services or both, or entering into agreements for the sale of goods or services or both, for delivery or performance at a future date, where the salesperson offers for sale, solicits, negotiates or concludes the sale of agreement in person at a location other than at the seller's residence. Direct sales may involve direct client contact, but only to a minor extent and requires no additional employees. Direct Sales may also include an office associated with the Direct Sales business, but is limited to a desk and a telephone;
- (iii) **"Professional Services" (Type C):** Means a small-scale business or professional office operated in a home by a person who occupies the dwelling as a residence. A home office is limited to a desk, a telephone and related office equipment, does not engage in the warehousing or sale of goods, and requires no additional employees. A home office may include but is not limited to offices of accountants, doctors, business consultants, contractors, lawyers, bookkeepers, and architects.
- (iv) **"Bed & Breakfast" (Type D):** Means a dwelling in which no more than four units (without cooking facilities) are made available for the temporary accommodation of the travelling or vacationing public. The number of approved units will depend on the availability of on-site parking. The bed and breakfast shall be operated by a person who occupies the dwelling as a private residence.

- (v) **"Other" (Type E):** Means a home based business, excluding the above noted, operated in the home and may be extended to an accessory residential building provided that the minimum on-site parking requirements are met. The home based business may engage in the warehousing or storage of goods and materials however, none of the goods or materials may be stored outside the principal or accessory structures on site. The business may involve direct client contact however, is limited to one client or one client group at a time. The number of non-resident employees working on-site shall not exceed two.

Retail, Cannabis (or dispensary) means a retail development licensed by the Province of Alberta, where non-medical Cannabis products are to be sold to individuals who attend at the premises. Whereas a Retail, General Use development may retail Cannabis accessories or paraphernalia, it may not engage in the sale of Cannabis products without first acquiring appropriate Provincial licensing and development permit. Likewise, medical Cannabis suppliers and/or consulting services are encompassed within the Health Service Use. This Use Class does not include a Cannabis Production Facility

General Contractor means providing services with respect to the erection, alteration, cleaning, moving, repair or demolition of buildings or structures; excavation; landscaping; concrete preparation or delivery. Electrical systems; drilling; heating or air conditioning systems; plumbing; paving; and road, water, sewer or other such construction.

Subcontractor means the Business of contracting to provide a special service such as but not limited to, excavator, concrete placer, plaster, stucco, brick layer, stone mason, building mover, landscaper, floor layer or finisher, painter and paper hanger, roofing and siding applicator, structural steel erector, insulator, carpenter and cabinet maker and woodworker, plumber and gasfitter, electrician, sheet metal worker, or steam fitter to the owner of any property or any agent of the owner who supervises the erection, construction, alteration, or repair of buildings or structures.

Mobile Retail means any Person who offers for sales goods, wares, merchandise or articles on a retail or wholesale basis and whose place of Business is located or conducted solely from the mobile unit.

Mobile Vending Unit or Canteen or Food Truck means a motor vehicle, trailer, or similar mobile structure exceeding 3.3 sq. m., designed for the purpose of preparing and offering the sale of food products, which does not contain customer seating and is capable of being moved. All units must have Environmental Health approval for the unit prior to a License being issued.

Tobacco Sales means the selling of tobacco or tobacco products.

Trade Show means the assembling of Persons in one location for the purpose of promotion or providing goods and services to the general public.

SCHEDULE B – FEES

A. Licence Fees

BUSINESS	LICENCE FEE	Half Year
		After June 30th
Cannabis Retail Sales	\$140	\$70
Carnival Rate 1-5 days	\$500	N/A
<i>Daily rate of \$100 per day after 5 days to a maximum rate of \$20,000</i>		
Farmers' Market	\$140	\$70
Event/Festival	\$140	\$70
General Business	\$140	\$70
Hawker/Peddler	\$500	N/A
Mobile 8+ days	\$100	N/A
Mobile 1-7 days	\$50	N/A
Trade Show	\$140	\$70
Non-Resident General	\$420	\$210
Non-Resident Mobile 1-7 days	\$75	N/A
Non-Resident Mobile 8+ days	\$150	N/A
Home Based Business	\$140	\$70

B. Other Fees

Other Fees

Description	Amount
Service Fee	\$25.00

SCHEDULE C

Business required to obtain a Provincial and/or Federal Licenses or Trade Certificate

Alberta Business Compulsory or Optional Trade Certificate

- As per Alberta Government list of Compulsory and Optional Certification Trades
www.albertacanada.com/opportunity/immigrating/ainp-srs-compulsory-optional-trades-criteria.aspx

Alberta Gaming, Liquor, and Cannabis Commission

- Alcohol Sales
- Gaming Establishment
- Cannabis Retail
- Cannabis Production Facility

Alberta Environmental Public Health Services

- Bed & Breakfast
- Food Processing; Restaurant or Food Service
- Mobile Vending Unit or Canteen or Food Truck
- Personal Service
- Potable Water Hauling
- Push Cart Vending Unit
- Tattooist

Alberta Motor Vehicle Industry License

Automotive and Related

Provincial Business License

- Auctions
- Cemeteries
- Cemetery pre-need contract sales and salespersons
- Charitable organizations
- Collection and debt repayment agencies
- Collectors and debt repayment agents
- Cooperatives
- Direct (door-to-door) sellers

- Energy marketing companies and energy marketers
- Employment agencies
- Fund-raising Businesses
- Home Inspection Business
- Home Inspectors
- Monument sales and monument salespeople
- Payday lenders
- Prepaid contractors
- Retail home sales (mobile homes, modular homes, packaged homes)
- Time Share and Points-based Time Share contracts
- Travel clubs

Real Estate Council of Alberta License

- Real Estate Agents
- Real Estate Appraisers
- Mortgage Brokers
- Property Managers