



CATEGORY: Public Service
POLICY #: D.025
OWNER DEPT: CS
COUNCIL APPROVAL: Jan 13/15
PAGE 1 of 3

TITLE: LEISURE ECONOMIC ASSISTANCE POLICY

POLICY

POLICY STATEMENT:

The Town of Slave Lake is a welcoming and progressive community that recognizes financial obstacles that prevent residents from participating in Town based recreation and leisure activities. Through the Leisure Economic Assistance Policy (LEAP) the quality of life and well-being of the citizens of Slave Lake will be enhanced.

POLICY OBJECTIVE:

To provide access to recreational programs, facilities and activities for individuals and families, with financial barriers that are living in the Town of Slave Lake

REVENUE:

Revenue will be in the form of \$5,000 budget item in the Town's operational budget.

SIGNED: _____

CAO

DATE: _____

June 16, 2015



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PROCEDURE

1.0 DEFINITIONS

- 1.01 LEAP – Leisure Economic Assistance Policy
- 1.03 JumpStart – Charity dedicated to removing financial barriers so kids can participate in sports and physical activity

2.0 RESPONSIBILITIES

- 2.01 Town of Slave Lake Community Services Department will be responsible for administrating LEAP.

3.0 PROCEDURES

- 3.01 Funds will be available to residents within the Town of Slave Lake.
- 3.02 A LEAP application form must be completed, forms are available for pick up at the Multi Rec Centre, Northern Lights Aquatic Centre, Town of Slave Lake Administration office or online through the Town of Slave Lake website.
- 3.03 The Community Services Program Coordinator or delegate will review all applications for eligibility and completeness of information. Once reviewed applicants will be notified by the Community Services Department.



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PROCEDURE

PROCEDURES (CONT)

- 3.04 Applications are accepted on an ongoing basis and will be reviewed a minimum of twice per month. Applicants must reapply for LEAP annually (every 12 months). Successful applicants will be approved based on the following:

Option A: Financial Criteria – low income cut offs as per Revenue Canada or council recommendations

Option B: Income Tax assessment cut offs

Option C: Completion of form on first come, first serve basis

- 3.05 LEAP Cardholders are entitled to the following every 12 months
- ✓ 50 percent course fee discount (to a maximum of \$40) for 4 or programs per year. This discount **cannot** be used in conjunction with KidSport or JumpStart Funding. Some programs may not qualify for the discount.
 - ✓ A year pass for free admissions for regular drop-ins including Northern Lights Aquatic Centre, Multi Rec Centre Fieldhouse and Arena dropins.
- 3.06 Application attached