



CATEGORY: Public Service
POLICY #: D. 023
OWNER DEPT: CS
COUNCIL APPROVAL: Jan 13/15
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TITLE: AUTOMATED TRAFFIC ENFORCEMENT FUND DISBURSEMENT POLICY

POLICY

POLICY STATEMENT:

The Town of Slave Lake wants to ensure that all elements of the Automated Traffic Enforcement Fund are focused on community safety, and revenue generated from traffic enforcement provides funding for enhancement of community recreation facilities, parks and open spaces; safety and education programs; and safety infrastructure.

POLICY OBJECTIVES:

1. Revenue from the Automated Traffic Enforcement Fund (ATEF) are intended for use for non-continuous, community projects.
2. Projects must demonstrate how they advance, contribute, promote or sustain safety in the community or enhancement of facilities, open spaces, public space, and green spaces.
3. To ensure public awareness of fund disbursement, all projects and infrastructure funded will display signage or communication that the initiative was funded through ATEF.
4. Automated Traffic Enforcement funds will not be built into the Town of Slave Lake's annual operational budget.

FUNDING:

Funding for the automated traffic enforcement fund will be through ticket revenue, and will be credited to a reserve fund developed for this purpose. Funds can accumulate or be used for general debt reduction.

SIGNED:

Bin Veen
CAO

DATE:

June 16, 2015



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PROCEDURE

1.0 DEFINITIONS

- 1.01 ATEF – Automated Traffic Enforcement Fund, funds generated from photo enforcement of Traffic Safety Act through contract with Global Traffic Systems.
- 1.02 TSA – Traffic Safety Act
- 1.03 Reserve Fund – ATEF Reserve Funds – for revenue generated from tickets
- 1.04 Self-sustaining – Project or program is able to continue to operate with funds from other sources than ATEF funds
- 1.05 Non Operational – Funds that are not part of the annual operational budget, therefore there is not dependency on a specific amount for ongoing operations

2.0 RESPONSIBILITIES

- 2.01 Global Traffic Group is a contracted Company that operates automated traffic enforcement. Global ensures weekly advertisements are in the newspaper, and provides the information for the town website on enforcement locations. Funds from tickets are sent to the province, and Global invoices the Town monthly.
- 2.02 Council will review accumulated funds in reserve fund, and will consider recommendations from Community Services on disbursement of funds, and through resolution disburse and credit funds into/from reserve set up for that purpose.
- 2.03 Community Services Department Director will bring forward recommendations to Council twice a year.



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PROCEDURE

3.0 POLICY PROCEDURES:

- 3.1 The Town will solicit proposals through a variety of methods:
 - a) Through budget meetings of Town Council
 - b) Through solicited recommendations from the Community Services Department
- 3.2 Recommendations will be reviewed bi – annually by Council
- 3.3 Funding allocations will be based on the following criteria:
 - a) Degree of community benefit
 - b) The ability to complete the project
 - c) The ability for the project to be self-sustaining
 - d) Identifies and addresses a specific community safety issue, service or project that would be under one of the following categories:
 - Enhances community recreation facilities, parks, and public spaces
 - Provides for individual assistance for recreational use
 - Provides safety programs, education programs or general awareness campaigns or events
 - Provides safety infrastructure(crossings, signage)
 - Allows for general debt reduction