

**TOWN OF SLAVE LAKE  
BYLAW # 12 -2022  
ADMINISTRATIVE RATES BYLAW**

A BYLAW OF THE Town of Slave Lake, in the Province of Alberta to rescind Bylaw #17-2019 and establish a schedule of fees for Administrative services and items provided by the Town of Slave Lake.

WHEREAS, it is deemed expedient to establish fees for the Town of Slave Lake and for the various services by the Town of Slave Lake and for the sale of inventory items.

NOW THEREFORE the Council of the Town of Slave Lake, duly assembled, enacts as follows:

THAT, pursuant to the provisions of the Municipal Government Act, being Chapter M-26, RSA 2000 and amendments thereto, the following fees shall be charged for services provided by the Town of Slave Lake for Administrative services and items.

**1. TOWN BRANDED ITEMS**

All Town Branded Items will be charged at cost plus twenty five (25%) when a charge is to be made in view of Town Policy.

**2. TAX CERTIFICATES**

A rate of \$45.00 will be charged per tax certificate.

**3. TAX RECOVERY NOTICE**

A rate of \$45.00 per tax roll will be applied for the purpose of tax recovery procedures.

**4. SERIAL NUMBER COLLATERAL SEARCHES**

A rate of \$65.00 will be applied per tax roll for the purpose of tax recovery procedures.

**5. FREEDOM OF INFORMATION AND PRIVACY (FOIP)**  
(Fees are set as per FOIP Regulation)

An initial fee of \$25.00 at the time that a one-time request is made; or

An initial fee of \$50.00 when a continuing request is made.

No additional fees are charged unless the amount of fees required to process the request for general records, as estimated by the Town, exceeds \$150.00.

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When the amount estimate exceeds \$150.00, the total amount is charged to the applicant.

(No GST to be charged as per FOIP Regulation)

**6. ASSESSMENT**

\$50.00 per tax roll for residential properties with 3 or less dwelling units or farm properties.

\$800.00 per tax roll for residential properties with 4 or more dwelling units.

\$800.00 per tax roll for non-residential properties.

\$50.00 per tax roll for Business Tax.

\$50.00 per tax roll for Tax Notices other than Businesses.

\$800.00 per tax roll for Linear property.

\$50.00 per Linear Property Assessment Unit Identification for Linear property Other.

\$800.00 for Equalized Assessment.

If the assessment review board makes a decision in favour of the complaint, or if all issues under complaint are corrected by agreement between the complainant and the assessor, and the complaint is withdrawn prior to the hearing, the filing fee will be refunded.

**7. GENERAL ADMINISTRATION FEE (Bylaws, policies, etc)**

\$40.00 per hour

**8. N.S.F. CHEQUES**

\$45.00 will be charged for each N.S.F. cheques

**9. CRIMINAL RECORD CHECKS**

\$50.00 (including GST) will be charged per Criminal Record Check. Volunteers, upon supplying a letter from the requesting volunteer organization, will not be charged for a Criminal Record Check.

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**10. ACCOUNT INFORMATION**

\$25.00 per property will be charged on account information provided.

**11. PRINT (Bylaw, policies etc.)**

\$30.00 per hour

**EFFECTIVE DATE**

This By-law shall come into force and have full effect upon Third Reading.

READ A FIRST TIME THIS 13<sup>th</sup> DAY OF September 2022.

  
J. JL  
MAYOR

J. JL  
CHIEF ADMINISTRATIVE OFFICER

READ A SECOND TIME THIS 13<sup>th</sup> DAY OF September 2022.

  
J. JL  
MAYOR

J. JL  
CHIEF ADMINISTRATIVE OFFICER

READ A THIRD TIME THIS 13<sup>th</sup> DAY OF September 2022.

  
J. JL  
MAYOR

J. JL  
CHIEF ADMINISTRATIVE OFFICER

