

TOWN OF SLAVE LAKE

Bylaw #21-2019  
Bylaw Enforcement Officer Bylaw

**BEING A BYLAW OF THE TOWN OF SLAVE LAKE IN THE PROVINCE OF ALBERTA TO ESTABLISH THE POWERS AND DUTIES AND DISCIPLINARY PROCEDURES RELATING TO BYLAW ENFORCEMENT OFFICERS IN THEIR CAPACITY TO PRESERVE AND MAINTAIN THE PUBLIC PEACE WITHIN THE TOWN OF SLAVE LAKE.**

WHEREAS pursuant to the provisions of the *Municipal Government Act* RSA 2000 c.M-26, Council may appoint Bylaw Enforcement Officers.

AND WHEREAS the provisions of the *Municipal Government Act* provide that if a Council does appoint Bylaw Enforcement Officers, the Council shall establish a bylaw delineating the powers, duties and disciplinary procedures for such officers.

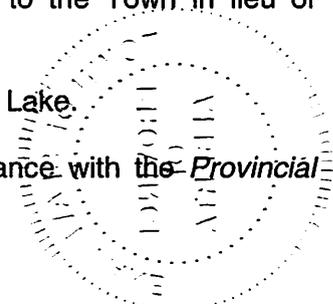
NOW THEREFORE, the Municipal Council of the Town of Slave Lake duly assembled, enacts as follows:

1. This bylaw shall be called the "Bylaw Enforcement Officer Bylaw."
  - 1.1. Bylaw # 21-1986 is hereby repealed.

**2. Definitions**

In this bylaw:

- 2.1. "Bylaws" means all bylaws of the Town of Slave Lake.
- 2.2. "Bylaw Enforcement Officer" means a person appointed as such, and is, in the execution of enforcement duties, responsible for the preservation and maintenance of the public peace.
- 2.3. "Chief Administrative Officer" means the Chief Administrative Officer of the Town, or their designate.
- 2.4. "Council" means the Council of the Town of Slave Lake.
- 2.5. "Municipal Violation Tag" mean a Town issued notice that alleges a bylaw offence and provides a person with the opportunity to pay an amount to the Town in lieu of prosecution for the offence.
- 2.6. "Town" means the municipal corporation of the Town of Slave Lake.
- 2.7. "Violation Ticket" means a violation ticket issued in accordance with the ~~Provincial~~ *Offences Procedure Act* RSA 2000 c. P-34.



**3. Appointment of Bylaw Enforcement Officer**

3.1. Council hereby designates Chief Administrative Officer the authority to appoint all Bylaw Enforcement Officers.

**4. Powers and Duties**

4.1. The powers and duties of a Bylaw Enforcement Officer are as follows:

- 4.1.1. To ensure the bylaws which the Chief Administrative Officer has authorized the Bylaw Enforcement Officer to enforce are enforced;
- 4.1.2. To follow the directions of the Chief Administrative Officer or his designate;
- 4.1.3. To respond to and investigate complaints;
- 4.1.4. To conduct routine patrols;
- 4.1.5. To issue notices, violation tickets or municipal violation tags;
- 4.1.6. To assist in the prosecution of bylaw contraventions including appearances in court to provide evidence;
- 4.1.7. To take an official oath upon being prescribed as a Bylaw Enforcement Officer.
- 4.1.8. A Bylaw Enforcement Officer will be a designated officer for the purposes of Section 545 and 546 of the *Municipal Government Act*.

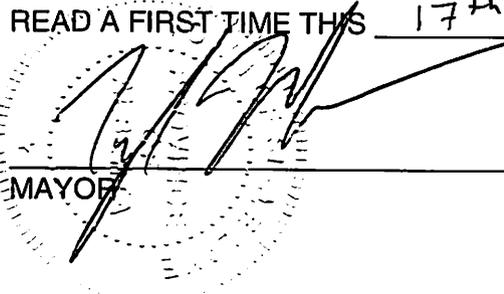
**5. Disciplinary Procedures**

5.1. The Town will establish policies and procedures for misuse of power, including penalties and an appeal process applicable to misuse of power by Bylaw Enforcement Officers.

**6. Coming into Force**

6.1. This bylaw will come into force upon the date of final passing.

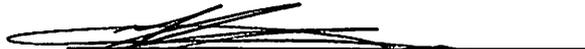
READ A FIRST TIME THIS 17<sup>th</sup> DAY OF December, 2019.

  
MAYOR

  
CHIEF ADMINISTRATIVE OFFICER

READ A SECOND TIME THIS 07<sup>th</sup> DAY OF December, 2019.

  
MAYOR

  
CHIEF ADMINISTRATIVE OFFICER

READ A THIRD TIME THIS 17<sup>th</sup> DAY OF December, 2019.

  
MAYOR

  
CHIEF ADMINISTRATIVE OFFICER

