

TOWN OF SLAVE LAKE

BYLAW #16-2010

Being a Bylaw of the Town of Slave Lake in the Province of Alberta for the purpose of appointed a designated Officer to act as the Clerk of the Assessment Review Boards

WHEREAS, pursuant to Section 455(1) of the Municipal Government Act, Revised Statutes of Alberta 2000, being Chapter M-26, Council must pass a bylaw to appoint a designated officer to act as the Clerk of the Assessment Review Boards having jurisdiction in the municipality; and

WHEREAS, pursuant to Section 455(1) of the Municipal Government Act, Revised Statutes of Alberta 2000, being Chapter M-26, Council must prescribe the remuneration and duties of the Clerk of the Assessment Review Boards; and

WHEREAS, pursuant to Section 210(5); 211(1) and 212 of the Municipal Government Act, Revised Statutes of Alberta 2000, being Chapter M-26, changes may be made to the appointment of the designated officer in cases where the position may become vacant or where there is an unavoidable absence which requires delegation of duties; and

NOW THEREFORE, the Council of the Town of Slave Lake, duly assembled, hereby adopts and enacts the following:

1. That the Director of Corporate Services, or a designee of the Chief Administrative Officer if the Director is not available to perform the duties of the Assessment Review Board, is hereby appointed as the designated officer to act as the Clerk of the Local Assessment Review Board and the Composite Assessment Review Board; and
2. That remuneration is included within the capacity as Director of Corporate Services; and
3. That the duties of the Clerk of the Assessment Review Boards will be performed according to the requirements of the Municipal Government Act and AR 310/2009 *"Matters Relating to Assessment Complaints Regulation"* and that the Clerk of the Assessment Review Board has no authority to participate in or have influence in the Board's decision making; and
4. That the Clerk of the Assessment Review Boards successfully complete a training program set or approved by the Minister and every 3 years successfully complete a refresher training program set by the Minister as per AR 310/2009 *"Matters Relating to Assessment Complaints Regulation"*.

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Assessment Review Boards**

This by-law shall come into full force and effect on third and final reading.

READ A FIRST TIME THIS 7 DAY OF September, 2010

Kirk
MAYOR

E. Lamond
Chief Administrative Officer

READ A SECOND TIME THIS 7 DAY OF September, 2010

Kirk
MAYOR

E. Lamond
Chief Administrative Officer

UNANIMOUS CONSENT GIVEN 7 DAY OF September, 2010

READ A THIRD TIME THIS 7 DAY OF September, 2010

Kirk
MAYOR

E. Lamond
Chief Administrative Officer