

TOWN OF SLAVE LAKE  
Bylaw #02-2018  
Naming Advisory Bylaw

BEING A BYLAW OF THE TOWN OF SLAVE LAKE IN THE PROVINCE OF ALBERTA TO ESTABLISH A COMMITTEE TO RECOMMEND NAMES FOR DEVELOPMENT AREAS, ROADS, PARKS, TRAILS AND MUNICIPAL FACILITIES AND TO RESCIND BYLAW #02-2007.

WHEREAS: It is deemed appropriate to form a Committee for the purpose of advising Council on the matter of naming of development areas, roads, parks, trails and municipal facilities.

NOW THEREFORE, the Municipal Council of the Town of Slave Lake duly assembled, enacts as follows:

1. This bylaw shall be called the "Naming Advisory Committee" bylaw.
  - .1 The Naming Advisory Committee is hereby established for the purpose of recommending to the Town of Slave Lake Council, the adoption of specific names for:
    - a) Development Areas
    - b) Roads
    - c) Parks
    - d) Trails
    - e) Municipal Facilities
  - .2 The Committee shall pay due regard to the historical significance of the names in as much as they relate to the matters under consideration, and to the suitability of names in relation to the use and function of the road, park, trails and facility, neighborhood, etc., under construction and/or consideration.
3. Composition of Committee
  - .1 The Committee shall comprise the following:
    - a) One member of the Town of Slave Lake Council
    - b) One member of the Business Community
    - c) Three representatives of the Town at large
    - d) If the facility relates to a jointly owned facility then the Council will request the joint partner to appoint two members for representation.
  - .2 The Chief Administrative Officer shall appoint one administrative representative to assist and advise the Committee, and shall arrange for the preparation of such material he/she deems necessary for this purpose.
4. Committee's Obligations and Power
  - .1 All nominations for Committee membership shall be reported to and confirmed by Council.

TOWN OF SLAVE LAKE  
Bylaw #02-2018  
Naming Advisory Bylaw

- .2 Members appointed shall hold office at the pleasure of Council for one to three years per term, with the exception of the jointly owned partner appointments which shall be for the length necessary in dealing with the jointly owned facility naming process.
  - .3 Notwithstanding the provisions of clause 4.02 above, all members shall remain in office until their respective successors are appointed.
  - .4 Retiring members may be eligible for re-appointment irrespective of the number of terms served.
  - .5 In the event of a vacancy occurring, the person appointed to fill such vacancy shall hold office for the remainder of the unexpired term of his predecessor.
  - .6 The Chairman and Recorder/Secretary of the Committee shall be chosen by the members at the first meeting following appointment of members. This meeting to occur within two months after the Organizational Meeting of Council.
  - .7 Meetings of the Committee shall be held at least once a year in the Town Office, the time of the meetings to be determined by the Committee.
  - .8 Special meetings may be called on not less than 24 hours' notice by the Chairman or Secretary, or at the request of two or more members of the Committee.
  - .9 A quorum of the committee shall be three (3) members.
  - .10 The Chairman shall have a vote on any question and in the event of a tie, the motion shall be lost.
  - .11 Once a year the Committee shall advertise in the local media that they are prepared to accept nominations, or suggestions, for names.
5. General
- .1 The administration appointee of the Town of Slave Lake will provide administrative services to the Naming Advisory Committee in the form of:
    - a) Research on names;
    - b) Maintaining an inventory of names to be used in the future
    - c) Receiving requests from the public for names to be honored;

- d) Creating and providing agendas and minutes to the Committee;
  - e) Presentations to Council.
- .2 The Committee may solicit, hear and consider representations from any citizen or group of citizens upon any matter relating to the function of the Committee.
- .3 Referrals to the Committee for naming suggestions may be made by Town Council and if not used put on the "Reserve List" for possible future use.

This by-law shall come into full force and effect on third and final reading.

READ A FIRST TIME THIS 16 DAY OF JANUARY 2018.

  
MAYOR

  
CHIEF ADMINISTRATIVE OFFICER

READ A SECOND TIME THIS 16 DAY OF JANUARY 2018.

  
MAYOR

  
CHIEF ADMINISTRATIVE OFFICER

READ A THIRD TIME THIS 16 DAY OF JANUARY 2018.

  
MAYOR

  
CHIEF ADMINISTRATIVE OFFICER