



Town of  
**SLAVE LAKE**

Food Truck Permit # \_\_\_\_\_

Application Date: \_\_\_\_\_

## APPLICATION FOR FOOD TRUCK PERMIT

**PLEASE NOTE:** Incomplete applications will slow the processing of your application and the Food Truck cannot operate on public lands without approval of the Town. Please contact the Planning Department if you have questions or concerns at 849-8000.

**Completed applications are required a minimum of 21 days prior to the placement of the Food Truck.**

### 1. GENERAL INFORMATION:

(Please complete contact information on the second page)

**Landowner:**

\_\_\_\_\_

**Applicant:**

\_\_\_\_\_

### 2. PROPERTY:

Civic Address where Food Truck will be parked: \_\_\_\_\_

Legal Description: Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_ or, \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - W5

Land Use District: \_\_\_\_\_ Tax Roll #: \_\_\_\_\_ Qtr. Sec. Twp. Rge. Mer.

### CONTACT INFORMATION

**Applicant:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Town/City:** \_\_\_\_\_ **Province:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Cell/Alternate:** \_\_\_\_\_

**Email:** \_\_\_\_\_

(If Different Than Applicant)

**Landowner:** \_\_\_\_\_

Address: \_\_\_\_\_

Town/City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell/Alternate: \_\_\_\_\_

Email: \_\_\_\_\_

The personal information is being collected under the authority of s. 4(c) of the Protection of Privacy Act and will be used for administering the affairs of the Town of Slave Lake and provision of services. Information related to your permit application and/or any permit(s) issued may be disclosed as allowed or required by law. If you have any questions about the collection, contact the Town of Slave Lake Access of Information and Protection of Privacy Coordinator.

\_\_\_\_\_  
Landowner's Name (printed)

\_\_\_\_\_  
Landowner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Name (printed)

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

### 3. **CONSENT TO ELECTRONIC NOTIFICATION:**

- ☐ I consent to receive documents from the Planning Department by electronic means and have provided the following e-mail address to be used by the Town for that purpose.

***E-mail address to be used:*** \_\_\_\_\_

\_\_\_\_\_  
Landowner's Name (printed)

\_\_\_\_\_  
Landowner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Name (printed)

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

1. Is the Food Truck to operate on a Public Road or Public Parking Lot? ☐ Y or ☐ N  
Please see the Maps at the end of this application form illustrating the location of the various Public Roads and Parkings Lots where a Food Truck may operate.

Food Trucks will not be allowed within a public park or sports field, other than the parking lot associated with the public park or sports field, **unless permission has been granted by the Town for the Food Truck to be located somewhere other than the parking lot; and only if a Special Event Permit or other Town approval has been received.**

2. If the Food Truck is operating in one of the above noted parks or the parking lot associated with one of the parks, please contact the MRC Receptionist at 780-849-8028 to book your event. You will be provided with an ActiveNet Receipt Number that confirms your booking.

Please provide the ActiveNet Receipt # for your Booking: \_\_\_\_\_

3. Is the Food Truck operating in association with an approved Special Event? ☐ Yes or ☐ No

4. Provide the Name of the Special Event and the date it will be held \_\_\_\_\_

5. Is the Food Truck operating in association with an approved Business Event? ☐ Yes or ☐ No

6. Provide the Development Permit # for the approved Business Event: \_\_\_\_\_

7. Consent has been received from adjacent affected businesses to utilize the on-street parking stalls for operation of the Food Truck? (Please provide signed Consent Form) ☐ Yes or ☐ No

Consent is not required from adjacent affected businesses to utilize the on-street parking stalls at Rennie Hall Plaza.

8. A copy of the Parking Stall Closure Consent Form has been included with this application? ☐ Yes or ☐ No

9. A copy of your General Public Comprehensive Insurance for the Food Truck has been included in this application? ☐ Yes or ☐ No

If the Food Truck is to operate on a Public Road or Public Lands i.e. Town site, facility, park, public walk, trail or street, etc. proof of insurance must be provided as part of the application. A minimum coverage of \$2 million is required.

10. A copy of your Food Handling Permit issued by Alberta Health Services has been included in this application? ☐ Yes or ☐ No

11. A picture of the Food Truck with the license plate has been included with this application?

☐ Yes or ☐ No

### MAPS OF LOCATIONS FOOD TRUCKS MAY OPERATE



1A Street SE Service Road – adjacent to Commercial properties only



15 Avenue SE Service Road – Both Sides





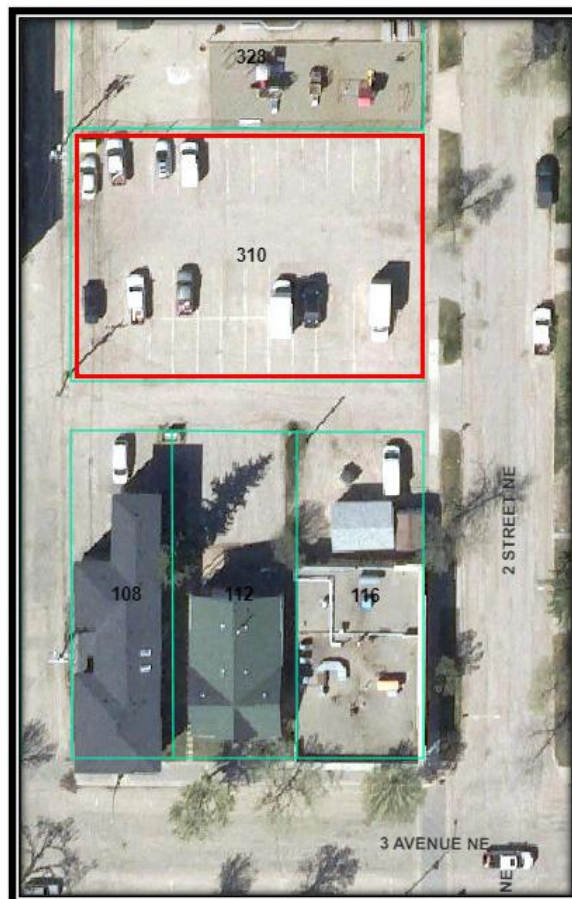
Main Street Service Road – Both Sides



14 Avenue SW Service Road – Both Sides



3 Avenue NE adjacent to Schurter Park – Park Side only



Town Parking Lot adjacent to 2 Street NE





Town Parking Lot adjacent to 2 Ave. NW and Royal Bank



Adjacent to Rennie Hall Plaza – north angle parking stalls only