

## APPLICATION FOR SUPPORTIVE HOUSING

### 1 PROPERTY

Address to be Developed: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Lot	_____	Block	_____	Plan	_____	or,
Quarter	_____	Section	_____	Twp.	_____	Range
Land Use District	_____	Roll #	_____			

### 2 TYPE OF DEVELOPMENT AND/OR USE

☐ Supportive Housing - Minor      ☐ Supportive Housing - Major

Estimated Cost: \_\_\_\_\_

Number of Employee: \_\_\_\_\_ Hours of Operation: \_\_\_\_\_

Estimated Number of Sleeping Units: \_\_\_\_\_ No. of On-site Parking Stalls: \_\_\_\_\_

Indoor/Outdoor Amenities: \_\_\_\_\_

Describe the Type of Facility: \_\_\_\_\_

### 3 CONTACT INFORMATION

**Applicant:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Town/City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Cell/Alternative \_\_\_\_\_ Email: \_\_\_\_\_

*(If Different Than Above)*

**Landowner:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Town/City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Cell/Alternative \_\_\_\_\_ Email: \_\_\_\_\_

### 4 CONSENT TO ELECTRONIC NOTIFICATION:

☐ I consent to receive documents from the Planning Department by electronic means and have provided the following email address to be used by the Town for that purpose.

*Email address to be used:* \_\_\_\_\_

## 5 RIGHT OF ENTRY

☐ I DO

☐ I DO NOT

GIVE CONSENT FOR AN AUTHORIZED PERSON(S) OF THE TOWN OF SLAVE LAKE TO ENTER UPON THE LAND

- **PRE-DEVELOPMENT INSPECTION(S)** EVALUATE THE SITE WITH THE PROPOSED DEVELOPMENT
- **LOT GRADING INSPECTION(S)** EVALUATE THE LOT GRADING ON SITE
- **FINAL DEVELOPMENT COMPLETION INSPECTION(S)** CONFIRM ALL CONDITIONS OF THE DEVELOPMENT PERMIT HAVE BEEN MET.

All inspections will be conducted during regular business hours i.e., Monday to Friday from 8:00 am to 4:30 pm. You are not required to be present during these inspections; however, you may be present if you choose. The Planning Department will not be entering into any structures at any time and will not be conducting inspections for any other reason(s) than those specified above. However, if this application is for an Apartment, a Secondary Suite, a Security Suite, or a Bunkhouse the Planning Department will conduct an inspection of the interior of these developments.

The personal information is being collected under the authority of s. 4(c) of the Protection of Privacy Act and will be used for administering the affairs of the Town of Slave Lake and provision of services. Information related to your permit application and/or any permit(s) issued may be disclosed as allowed or required by law. If you have any questions about the collection, contact the Town of Slave Lake Access of Information and Protection of Privacy Coordinator.

- I hereby acknowledge and understand that a Development Permit comes into effect 21 days after the date of decision of the Development Authority.
- The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Authority may appeal to the Subdivision and Development Appeal Board within 21 days of the date of decision.
- I hereby agree that, should I not appeal the conditions of the approval of the DEVELOPMENT AUTHORITY within 21 days from the date of the decision, I will undertake to perform, fulfill and abide by all conditions of the Development Permit.
- I understand that I may be required to obtain permits pursuant to the Alberta Safety Codes Act.

\_\_\_\_\_  
Land Owner's Name (please print)

\_\_\_\_\_  
Land Owner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Name (please print)

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

## 6 FEES, DEPOSITS, ETC. (OFFICE SECTION ONLY)

Application Fee \$ \_\_\_\_\_  
 Development Deposit \$ \_\_\_\_\_  
 Others (\_\_\_\_\_) \$ \_\_\_\_\_  
**Total** \$ \_\_\_\_\_

Development Permit # \_\_\_\_\_

Application Date: \_\_\_\_\_

## SUPPORTIVE HOUSING CHECKLIST

### 1 GENERAL CHECKLIST

- ☐ Filled Out Application Form
- ☐ A letter or form from the public approving or licensing authority that verifies the following:
  - the number of clients that the Building is suited for; and
  - that all life safety issues of the Building and Fire Code have been properly addressed.
- ☐ A letter or form from the public approving or licensing authority that verifies the number of staff that will be required to meet the expected supervision and care of the clients.

#### **IF Building a New Building**

- ☐ Site Plan, Scale 1:200 minimum, showing and/or illustrating distances and dimensions of the following:
  - Side Yard Setback
  - Front Yard Setback
  - Rear Yard Setback
  - Separation Distance between Residence, Garage, Shed **including Decks & stairs**
  - Driveway
  - Sidewalk(s)
  - Screening and Fencing
  - Garbage Containment Area
- ☐ Building Plans, showing the following:
  - Floor Plan
  - Exterior Elevations, showing the Height of Structure from Natural Grade to Peak
- ☐ Lot Grading Plan prepared by an Alberta Land Surveyor or Engineer.
- ☐ Landscaping Plan
- ☐ Site Servicing Plan
- ☐ Parking Plan
- ☐ Location of Existing and Proposed Municipal and Private Improvements.

#### **IF Renovating an Existing Building**

- ☐ Site Plan, drawn to scale
- ☐ Floor Plan
- ☐ Parking Plan

### 2 PARKING PLAN REQUIREMENTS

- ☐ Parking plan shall include the dimensions of the parking stalls and maneuvering aisles.
- ☐ Parking plan shall include access to the site/property.
- ☐ A Parking Lot Lighting Plan shall be provided
- ☐ Parking Plan shall reflect the Visitor Parking Stalls and Total Number of Loading Stalls

## TYPE OF SHORT-TERM RENTAL TYPES AND DEFINITIONS

**Supportive Housing - Major:** means a building, or part of a building, containing 7 or more sleeping units or dwellings that provide accommodations and on-site or off-site social, physical, or mental health supports to ensure an individual's daily needs are met. This use includes senior citizens lodges/complexes, but does not include group homes or nursing homes. "Supportive Housing - Minor" and "Shelter" are separate uses.

**Supportive Housing - Minor:** means a building, or part of a building, containing 6 or less sleeping units or dwellings that provide accommodations and on-site or off-site social, physical, or mental health supports to ensure an individual's daily needs are met. This use includes group homes and nursing homes, but does not include senior citizens lodges/complexes. "Supportive Housing - Major" and "Shelter" are separate uses.