

APPLICATION FOR TEMPORARY WORK CAMP

1 PROPERTY

Address to be Developed: _____

Legal Description:

Lot	_____	Block	_____	Plan	_____	or,
Quarter	_____	Section	_____	Twp.	_____	Range
Land Use District	_____	Roll #	_____			

2 TYPE OF DEVELOPMENT AND/OR USE

Is the owner of the Camp Facility (Bunkhouse) also the owner of the land where it is going to be placed? **Y / N**

Will the individual that will reside in the camp facility employees of the company operating on the land where the camp facility will be located? **Y / N**

Capacity? _____

List of facility provided:

Please include a description of the proposed Camp Facility :

3 CONTACT INFORMATION

Applicant:

Mailing Address: _____

Town/City: _____ Province: _____ Postal Code: _____

Phone: _____ Fax: _____

Cell/Alternative _____ Email: _____

(If Different Than Above)

Landowner:

Mailing Address: _____

Town/City: _____ Province: _____ Postal Code: _____

Phone: _____ Fax: _____

Cell/Alternative _____ Email: _____

4 CONSENT TO ELECTRONIC NOTIFICATION:

☐ I consent to receive documents from the Planning Department by electronic means and have provided the following email address to be used by the Town for that purpose.

Email address to be used: _____

5 RIGHT OF ENTRY

☐ I DO

☐ I DO NOT

GIVE CONSENT FOR AN AUTHORIZED PERSON(S) OF THE TOWN OF SLAVE LAKE TO ENTER UPON THE LAND

- **PRE-DEVELOPMENT INSPECTION(S)** EVALUATE THE SITE WITH THE PROPOSED DEVELOPMENT
- **LOT GRADING INSPECTION(S)** EVALUATE THE LOT GRADING ON SITE
- **FINAL DEVELOPMENT COMPLETION INSPECTION(S)** CONFIRM ALL CONDITIONS OF THE DEVELOPMENT PERMIT HAVE BEEN MET.

All inspections will be conducted during regular business hours i.e., Monday to Friday from 8:00 am to 4:30 pm. You are not required to be present during these inspections; however, you may be present if you choose. The Planning Department will not be entering into any structures at any time and will not be conducting inspections for any other reason(s) than those specified above. However, if this application is for an Apartment, a Secondary Suite, a Security Suite, or a Bunkhouse the Planning Department will conduct an inspection of the interior of these developments.

The personal information is being collected under the authority of s. 4(c) of the Protection of Privacy Act and will be used for administering the affairs of the Town of Slave Lake and provision of services. Information related to your permit application and/or any permit(s) issued may be disclosed as allowed or required by law. If you have any questions about the collection, contact the Town of Slave Lake Access of Information and Protection of Privacy Coordinator.

- I hereby acknowledge and understand that a Development Permit comes into effect 21 days after the date of decision of the Development Authority.
- The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Authority may appeal to the Subdivision and Development Appeal Board within 21 days of the date of decision.
- I hereby agree that, should I not appeal the conditions of the approval of the DEVELOPMENT AUTHORITY within 21 days from the date of the decision, I will undertake to perform, fulfill and abide by all conditions of the Development Permit.
- I understand that I may be required to obtain permits pursuant to the Alberta Safety Codes Act.

Land Owner's Name (please print)

Land Owner's Signature

Date

Applicant's Name (please print)

Applicant's Signature

Date

6 FEES, DEPOSITS, ETC. (OFFICE SECTION ONLY)

Application Fee	\$ _____
Development Deposit	\$ _____
Others (_____)	\$ _____
Total	\$ _____

Development Permit # _____

Application Date: _____

TEMPORARY WORK CAMP APPLICATION CHECKLIST

1 GENERAL CHECKLIST

- ☐ Filled Out Application Form
- ☐ Site Plan, Scale 1:200 minimum, showing and/or illustrating distances and dimensions of the following:
 - Side Yard Setback
 - Front Yard Setback
 - Rear Yard Setback
 - Separation Distance between Bunkhouse to other structures
 - Location of decks and steps, if applicable
 - Size and location of the required Outdoor Amenity Area
- ☐ Building Plans, showing the following:
 - Floor Plan
 - Exterior Elevations, showing the Height of Structure from Natural Grade to Peak
- ☐ Site Servicing Plan
- ☐ Parking Plan. Parking plan shall include the dimensions of the parking stalls and maneuvering aisles.
- ☐ Photos of the Bunkhouse
- ☐ Proof of Ownership (i.e. Bill of Sale)
- ☐ List of Employees who will reside in the Camp Facility
- ☐ Copy of the Canadian Standards Association (CSA) Label Number