

CAO Update:

March 1, 2016

Finance:

- The auditor was here last week and the year end audit field work is complete. It should be complete the third week of March
- We are working towards integrating the HR module in Diamond which will improve the efficiency of payroll.
- Provincial grant SFE's (non-recovery) will be complete this week which is well in advance of previous years.

Projects:

- Information on Chloramination is on the web site and newspapers. A public notice advertising the open house was sent out in the utility bills. Open House date was changed to March 7.
- The Cemetery gates and 90% of the fence are up. The remainder will be done when the snow melts.
- The site is being cleared this week for Lift Station E. Drawings and design are under way in order to tender in the spring.
- Design is now complete for Infrastructure Recovery; we will receive pricing in the next two weeks. An open house will be held in April.
- Request for prequalification has been posted for both Raw Water Projects: Intake and Pumphouse, and Transmission Line.
- 6 Ave SW design is underway.

Operations:

- Water Quality Effluent study submitted to MOE.
 - Ministry will follow up with recommendations at the end of March
- CN Railway crossing project(s) – Summary & Road Crossing Vehicular Data reports submitted to CN Public Works
 - Main Street funding application will not be reviewed or approved by Transport Canada until next year.
 - Caribou Trail crossing funding will be considered by Transport Canada in April.
 - CN has indicated that they may proceed without TC approval.
- Associated's Road & Sidewalk Assessment Final report has been received as has the support information. Engineering has linked the support data to Town's GIS.
- Johnson Equipment has informed us that our new Sweeper has arrived in Edmonton and will be shipped in the next two weeks – mid March.
- Construction of Lift Station F is underway with hydro-vacuuming and exposure of electrical services. Site has been secured, fenced. Contractor will be starting work Tuesday, March 1st.
- Grader training ongoing for our newest operators – lagoons & gravel roads.

- Operations primary focus on water/drainage control – steaming sewers and culverts
- Letter mailed to all Gloryland residents asking for cooperation in not plugging drainage system with snow or debris and not to clear congested area's – danger of damaging refurbished infrastructure.
- Continue to update the GIS system:
 - Correct Town infrastructure (assets, dates, quadrant, plan, ownership)
 - Work with Sawridge FN to provide Sewer and water records
 - Work with Development to attach Dev permit info to GIS
 - Prepare Address maps (Public Works/Peace Officers) re:Truck routes

Planning and Development:

- Continuing to work on reports resulting from the survey. Vanessa will be back to work this week.

Community Services:

Administration

We have begun training on the management maintenance system. We will be starting with the maintenance supervisor and parks and facilities supervisor, with work orders and then get all Town staff to be part of a work order system. We hope to start our electronic preventive maintenance by June.

Facilities

We are in the process of completing our annual inspections for fire panels, alarm systems and fire extinguishers at the MRC and the government building.

Still waiting for elevator inspector so we can have our elevators in service at the MRC.

The suspension bridge is complete and in use.

Programs

Parent link

- We will be starting Points West reading program with seniors. The Vanderwell program will start in April.
- Numbers are really up - 46 families and 12 students from RMSS came to the program on toddler play on Wednesday last week.
- Last Saturday a booth was set up at the Guys Breakfast for North Haven to promote our new program "Who Let the Dad's out?"
- Staff are being trained to teach baby sign language to parents.
- Established a partnership with the Library for babes with books. It will be once a month for six months. Parents can bring a book home to start their own library.

Seniors

- Dates are confirmed for the income tax clinic March 14th - May 8th
- We are working with Points West to find a date we can go over and do income taxes.

Programmer

- We have an additional home alone course going on April 9th due to popularity.
- Working on strategies to get the climbing wall in the college back in.
- Preparing for summer and spring break camp.
- Project Wild Thing is a movie we are trying to screen and get the Lesser Slake Lake Arts Council, Regional Wellness, and FCSS involved in.

Pool

- The Aqua Fit instructor is going in for training so we can have the bikes back in the water.
- Home School lessons start up next week.

Updated Events List

Internal

- March 1st –Parent link Session with Jolene Leblance
- March 2nd – Parent Link Town Vehicle Day
- March 3rd –Parent link Library Day
- March 4th –Fire Trucks at Parent Link
- March 8th, 22nd, April 5th – Seniors Volunteer Income Tax at Vanderwell Lodge, 9am-3pm
- March 11th –Peace Officers at Parent link
- March 11th – Senior and Children’s games at St. Mary’s
- March 12th – “Who Let the Dad’s out?”
- March 12-13th Babysitting Course
- March 14th –Volunteer Income Tax at MRC, 9am-3pm, Monday-Friday
- March 19th – Easter Craft Day
- March 29th – Spring Break Camp
- April 16th – Volunteer Appreciation Supper

External

- March 12th- Lakeside Figure Skating Club Carnival
- March 13th- Lakeside Fun Competition
- March 19th – All Seasons Market
- March 19th –Big Lakes Cup, Hockey Tournament
- March 29th- April 1st-Tim Horton’s Sponsored Swims (Public & Family)
- April 14th – Year end Synchro show (6-7) pm

Regional Fire

2 duty officer calls, and one medical co response in Widewater, 1 Motor vehicle accident.

27 students took ICS 200 from 6 different agencies.