

## CAO Update: March 5, 2019

### Safety:

- Inspections of RCMP, FCSS were conducted on Feb. 27<sup>th</sup>. Some non-critical issues were identified, and corrective actions will be discussed with site Supervisors and staff this week (Mar.4<sup>th</sup> to 8<sup>th</sup>).
- Mo's qualification audit is complete and was sent in to AMHSA for quality assurance on March 4<sup>th</sup>. Char will begin her qualification audit on March 7<sup>th</sup>.

### Finance:

- The Audit for Year End is scheduled for March 13 and 14. The Town also does the Legacy and Airport Year Ends.
- The Utility rate bylaw will be coming to Council in March.

### Projects

- **Regional Waterline Intake and Pumping Station** - The intake station construction is complete and the commissioning activities have been taken as far as they can at this point. The 30 day acceptance test is waiting for the completion of the pipeline commissioning.
- **Regional Waterline Pipeline Project** - Construction is complete except for the final tie-in at the WTP. Still working to resolve ongoing pigging issues. Still working on pressure testing the last section of line. After the last section has passed the pressure test, the contractor will work on completing the pigging of the line and will be using pigs with tracking devices going forward. When the line has been completely pigged and fully pressure tested, the final connection to the WTP will take place to complete the project and move us into the 30 day performance test phase.
- **Main Street North Water Line Replacement Project** – All customers along Main Street have been connected to the new line, except the connection to The Point at the end of the Main Street line. All customers along Tamarack Road are now connected to the new line as well. The remaining tie-ins are: one at The Point entrance, one at the corner of Tamarack Road and Balsam Road to loop the existing line then one more fire hydrant installation along Tamarack Road to complete the project. We have completely shut in the old 1960's carbon steel line now.
- **5 Ave NW between 5 St and 8 St NW Road Rehabilitation Project** – The work on the road is complete for this year and the road is fully open with a gravel surface. Our contractor told us we will be the first paving project on their list in the spring.
- **Sewage Lagoon Upgrade Project** – The earthworks has been suspended until spring. They will continue to work to prepare for resuming in the spring with work like stockpiling clay and gravel for the SAGR beds, building the SAGR bed forms, installing the perimeter fencing, fabricating new blower building and associated process piping.
- **Hilltop Reservoir Piping Replacement Project** – The project is in the detailed design phase with engineering and design currently in progress and the tender package going out in Q1, 2019 with construction scheduled for Q2 or Q3, 2019.
- **Lift Station C - New Forcemain Project** - Is in the detailed design stage. Engineering and design to take place in 2018 and preparing the tender package that will be held until the 2019 budget is approved.
- **Sawridge Lift Station Modifications** – Site construction bid was awarded and we are working with the contractor to order the equipment and to determine a construction schedule.

Contractual completion date is June 1. This work includes installing a rail track system on the stairs to easily remove the “Muffin Monster” grinder pump for servicing as well as installing a new recirculation pump system to reduce the frequency of cleaning the cells. The scope of work also includes repairing and putting back into service the second discharge line to the sewage lagoon as it has been out of service for a while.

- **Town Shop Yard – Salt Water Remediation Work** is complete for this year. Pending results of the 2018 pumping season, we will hopefully go into monitoring only mode next summer, which will cut the costs in half for this work. We are reviewing the 2018 results.
- **LSL Regional Housing Authority** – The “General Contractor Project Management” contract went out for bid in December with the bids closing on Jan 31, 2019. We completed the bid evaluation phase last week with a “Letter of Intent” going out to the successful bidder this week with the bid award being proposed for the end of February. It appears the funding has been secured and the project will move into the conceptual design phase soon after this bid award.
- **2019 Capital Projects Budget** – Working on the 10 Year Capital Project Plan to have it ready for review with Council in Q1, 2019
- **DRP Claim for the 2018 Flood and Wind Event** – Working with the DRP group of the Alberta Government to submit the new claim documents so our claim can be processed. The DRP has already sent us a cheque for \$125K for advance payment on our initial claim for the flood control and cleanup work that was done during and immediately after the flood event.

### **Operations and Utilities**

- The snowflakes were taken down.
- People have been having problems with frozen and burst residential lines, particularly on trailers. We are having problems with shutting their water off since the cc valves are covered with snow and ice and sometimes inoperative due to freezing.
- Grading some of the gravel roads, mostly for snow and ice removal.
- Preparing 2 graves this week, both required due to deaths from overdoses.

### **Planning and Development**

- Evaluated all submitted proposals for the FireSmart RFPs. A Report will be presented to Council shortly to award the consultant.
- The Municipal Planning Commission approved the development permit application for five (5) recreational cabins last night.
- A PowerPoint was presented to our Sign Steering Committee with research results last Monday. The Planning Department will be working on new sign regulations and will be presenting them at our last meeting on May 13, 2019.
- Reviewed and amended our Planning Talks that explain the department service levels for various functions or services provided by the Planning Department.

### **Fire Department:**

- 3- Duty Officer-1201 Main ST SE/115 11 AVE SW/1700 Main ST SW
- 1-Medical Co Response-304-6 AVE SW
- 1-Other- MRC ice plant freeze up
- 3-MVA-108 6 AVE NE/3 miles west of SL on HWY 2/HWY 88@ KM 25

- 1-Vehicle Fire- HWY 2 2 KM East of SL

### **Community Services:**

- **Enforcement:**

- Beginning to see cannabis related violations particularly in vehicles. Drivers face charges under the Act and cannabis seized as exhibits as per policy.
- Several animal control related calls relating to animals in distress relating to the extreme cold. One animal was seized that ultimately resulted in the owner doing a surrender.
- Assigned Peace Officer parking on the GoA side of our building will allow Peace Officers to have closer access to vehicles when dealing with arrests & provide more surveillance of vagrants, as they come and go from the building.
- Practicum student worked alongside Senior Peace Officer for a total of 40 hours. He has now returned to Lethbridge College.
- Ban notice enforcement is working for the Library. Mandatory court appearances are being issued under the Act for those who continue to disobey their ban.
- Peace Officer Shawn Cordeiro will graduate the Academy on March 20 to which he will have full authority as a CPO.
- Currently sit at over 100 Case Reports/Investigations for the year.

- **FCSS & Parent Link:**

- Income Tax clinic starts today, runs Monday – Wednesday and Fridays
- Youth Anger Ed is on Thursday with the students from St. Francis. This will cover all the students in the school
- Homeless Coalition is looking at developing some key messaging for the community and business about dealing with the homeless and vagrant individuals in the community
- Parent Link had the school bus visit on Friday. It was well attended and had great feedback from the families that attended.
- Leading to Reading starts today, there is still room in the program
- Tim Horsman from AHS did a presentation about car seat safety during Baby Time. The presentation was well received from parents that attended
- Having a Who Let the Dads Out pizza party on March 23<sup>rd</sup>. Pizza lunch and activities are provided for the dads and kids
- We have extended the job posting for the Indigenous Outreach position until March 15<sup>th</sup>
- ECD Coalition is planning an “I am 3 / 4” event. This is an invite event for children in the area that are 3 or 4 to come play, have lunch and get an ASQ screening done for free. Then the afternoon will be opened up to the public.
- One staff attended “Group Lodging” training for Emergency Social Services.

- **Aquatics:**

- Staff training (in-service) went well on Friday- practiced having junior guards guarding by themselves.
- Incident on Saturday where a guard had to rescue two children from the pool.
- March swimming lessons starting up this week- Monday/Wednesday classes are very full, Tuesday/Thursday classes aren't quite as busy.
- Bronze Cross course coming up March 15-17.
- Tim Hortons will be sponsoring the Public Swims over Spring Break (March 25-29)
- Working with Programmer to have a schedule of events for both MRC & pool for the upcoming months.

- **Parks & Facilities:**
  - On Saturday morning, MRC ice plant shut down due to cold temperatures. The plant had to be warmed up before it would start. Thank you to those who helped to get things back up and running!
  - Ongoing challenges with building systems in the cold temperatures. Staff have been able to maintain operations in all facilities.
  - Had trouble with exhaust fans in the bathrooms at the MRC which created some foul smells in the bathrooms over the weekend of Feb 23 & 24<sup>th</sup>. A broken belt was the cause and was since repaired.
- **Recreation & Programming:**
  - The internet was out at the MRC on Feb 23 & 24<sup>th</sup>. This caused issues with phones and our systems for bookings. Big thank you to Town staff who helped trouble shoot.
  - Fieldhouse schedule changed this week to accommodate minor ball, which started yesterday.
  - We have a huge number of birthday party bookings at the MRC – happy to see the facility being well used!
  - We hosted a memorial at the Legacy Centre this past Saturday.
  - Spring Break Camp registration is open but we have not had any registration yet.
  - Two staff attended a Regional Recreation meeting – opportunity to compare notes with other towns or similar size in north central Alberta.
  - Summer position postings have closed, we have had a number of resumes turned in so will be going through and will schedule interviews in the coming weeks.
- **Upcoming Events:**
  - Mar 5<sup>th</sup> – Dance Creations started rehearsals (Legacy)
  - Mar 9<sup>th</sup> – SLDCC Awards Gala (Legacy)
  - Mar 9<sup>th</sup> – Badminton Tournament (MRC)
  - Mar 16<sup>th</sup> – Skating Carnival (MRC)
  - Mar 17<sup>th</sup> – Daycare Open House (Legacy)
  - Mar 21<sup>st</sup> – Stage North event (Legacy)
  - Mar 24<sup>th</sup> – BYOF (Bring Your Own Floaty) Swim (NLAC)
  - Mar 25<sup>th</sup> – 29<sup>th</sup> – Spring Break Camp (MRC)
  - Mar 28 – 31<sup>st</sup> – Pee Wee Hockey Provincials (MRC)