

CAO Update December 11th, 2018

Finance

- Preparing the final 2019 Operating and Capital budget. This is expected to be completed by the end of January 2019.
- Preparing an interim operating budget for 2019 for the meeting of December 18th, 2018.
- Administration has meet with the Chamber of Commerce for their input on the proposed business bylaw. After receiving their input and feed-back administration will be preparing a report to bring forward the new bylaw.
- Water meter installation is ongoing. We have started working in the SW quadrant of Town in addition to the SE. Residents in these 2 quadrants are encouraged to contact us to setup a date for installation. They can reach us at 780-849-8000 or by email at utilities@slavelake.ca or through the Towns website.

Planning and Development

- Working on research for a bylaw for a resident
- Working on a Big Fish Bay DP Application for 5 more cabins
- Composed list of all Statutory Plans as per MGA regulations to be put on website with description of what each plan is.
- Working on changes to LUB with consultant to make all of the recommended changes.
- Had Joe McWilliams draw the names for our Sign Steering Committee

Public Works

- Snow removal in SW than focusing on NE
- Downtown clean next week, December 17- 21.
- Sanding as needed

Utilities

- Seguin service repair
- 8st NW sewer line cleaning
- Lift station Winter maintenance.

Fire Services

- We are on call number 354 for this week.
- 4 incidents from Dec 3-9, 2018
- 1-Vehicle Fire-200 Caribou Trail SW
- 2-Duty Officer -800 3 AVE SE/916 4 ST NW
- 1-MVA-313 Main ST NW

Community Services:

- **Enforcement Services:**

- Toys for Tickets is on now for any non-moving violations issued between Dec 3 – 14, with toys dropped off by Dec 21st.
- Dec 5th – Peace Officers joined EMS, Fire, RCMP and Victim Services for the annual Candy Cane Check Stop.
- Dec 8th – Peace Officer assisted with the EMS Toy Drive.
- Lethbridge College has requested for a student to do a practicum placement with us in early 2019. Administration has no concerns.

- **FCSS & Parent Link:**

- Mom's Night Out Paint night is next week, registration is full.
- Looking at ideas to participate in FCSSAA's Unplugged Family Day initiative for 2019.
- Santa came to the Centre yesterday for pictures.

- **Aquatics:**

- First session of grade 10 lessons wrapped up last Thursday
- Slave Lake Dental is sponsoring our Family Swim on December 12 at 6:30pm
- Christmas Movie swim on Dec 15th.
- Swimming lesson applications are now available for our winter lesson set. They are due December 17.
- Received word that CNRL will still be sponsoring an inflatable obstacle course and a set of Aqua mats for the pool.

- **Parks & Facilities:**

- Director has met with "SLIP" to discuss any future changes in operations and plans. One change that the group is investigating, at Hilda Eben Park, is some poles on the west-end of the boarded rink to hang netting (to stop stray pucks). Also looking at a covering over the players' bench area, using donated materials. Administration has expressed that there are no concerns with this improvements.
- MRC & Facilities have had several workers ill over the last week: focus has been on maintaining operations.
- The "Critical Spares" for the MRC have arrived and will be kept until needed. This was part of the 2018 Capital Plan.
- We are proceeding to a second interview with a Facility Maintenance Worker and re-advertising for the MRC Janitor position.
- This week, locksmith will be working on the glass doors in the Council Chambers.

- **Programming:**

- We have secured sponsorship for the Seniors Track Initiative until March, 2019, completing the 2018/2019 season
- The Legacy Centre has been very busy with Christmas Parties and school events
- We will be doing Holiday Ice Prices again from Dec 21st -January 5th: \$65/hr for youth and \$125/hour for adults.
- MRC hours will be shortened during the holiday season.

- **Upcoming Events:**

- Dec 13th – Rotary School Show (Legacy)
- Dec 14th – Private Christmas Party (Legacy)
- Dec 15th – All Seasons Market (MRC)
- Dec 15th – Private Christmas Party (Legacy)

- Dec 17 – 19th – C.J. Schurter School Concerts (Legacy)
- Dec 21st – Jan 6th – Holiday Skates (MRC)
- Dec 29th – Glow Skate (MRC)

Project Update

- **Regional Waterline Intake and Pumping Station** - The intake station construction is complete and the commissioning activities have been taken as far as they can at this point. The 30 day acceptance test is waiting for the completion of the pipeline commissioning.
- **Regional Waterline Pipeline Project** construction is complete except for the final tie-in at the WTP. Still working to resolve ongoing pigging issues. Working on pressure testing various sections of line and to date about 10 out of 12 segments of the line has passed the pressure tests, which is good news. After the line has been completely pigged and fully pressure tested, the final connection to the WTP will take place to complete the project and move us into the 30 day performance test phase. The WTP tie-in is now being scheduled for after the new year because we do not want them to dig up the WTP main intake line just before the Christmas break in case they have some issues.
- **Main Street North Water Line Replacement Project** – Work has stalled over the past 2 weeks as our contractor has other commitments, so work will continue when they return. Five customers along Main Street on the TOSL side have already been connected to the new line and we will be connecting the remaining 2 TOSL customers along Tamarack Road. The TOSL work scope will stop at the TOSL and MDLSR border on Main Street and the MD will finish the line going north to The Point and they will connect their 5 customers to the new line. The line to The Point has been installed and connected and the 5 remaining services have been drilled in , but not connected which will be the next step. After all customers are switched over to the new line, we can shut in and abandon the old line.
- **5 Ave NW between 5 St and 8 St NW Road Rehabilitation Project** – The work on the road is complete for this year and the road is fully open again. Unfortunately we did not get the pavement down due to the sub-zero temperatures.. The sidewalks and curbs are complete and the gravel road base has been built up to the curbs. Our contractor told us we will be the first paving project on their list in the spring.
- **Sewage Lagoon Upgrade Project** – The general contractor had a very good start on the earthworks part of the project, but the ground has become too frozen to work with, so the earthworks has been suspended until spring. They will continue to work for another month or two to prepare for resuming in the spring with work like stockpiling clay and gravel for the SAGR beds, building the SAGR bed forms, installing the perimeter fencing, fabricating new blower building and associated process piping.
- **Hilltop Reservoir Piping Replacement Project** – The project has moved into the detailed design phase with engineering and design taking place in 2018 and the tender package going out in Q1, 2019 with construction scheduled for Q2 or Q3, 2019.
- **Lift Station C - New Forcemain Project** - Is in the early stages of establishing the work plan and scope of work. Engineering and design to take place in 2018 with the tender package going out in Q1, 2019 and construction scheduled for Q2 or Q3, 2019.

- **Sawridge Lift Station Modifications** – Detailed design is complete and sent tender out to bid last week with bid close on December 18. Construction will commence early in the new year. This work includes installing a rail track system on the stairs to easily remove the “Muffin Monster” grinder pump for servicing as well as installing a new recirculation pump system to reduce the frequency of cleaning the cells. The scope of work also includes repairing and putting back into service the second discharge line to the sewage lagoon as it has been out of service for a while.
- **Town Shop Yard – Salt Water Remediation Work** is complete for this year. Pending results of the 2018 pumping season, we will hopefully go into monitoring only mode next summer, which will cut the costs in half for this work. Expecting the 2018 results report later this month.
- **LSL Regional Housing Authority** – The project team has awarded a contract to a consulting firm to complete a “Business Case and Options Analysis for the design and construction of 40 units of affordable housing in the Town of Slave Lake”.

Prepared by:
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