

Council Present: Councillors: Rebecca King, Darin Busk, Joy McGregor, Julie Brandle, and Shawn Gramlich

Council Absent: Mayor Tyler Warman and Councillor Brice Ferguson

Staff Present: Brian Vance – CAO, Garry Roth – Director of Community Services, Mark Becker, Senior Peace Officer, Doug Baird, Project Manager, Roland Schmidt, Director of Finance, Sean McConnell, Facility Maintenance Coordinator, Vanessa Asselin, Planning and Development Officer, Stacey Bjornsson, Program Coordinator, Jill Hutchings, Community Relations Manager, and Briana Lachance – Recording Secretary.

Media Present: Lakeside Leader

Meeting called to order at 1:04 p.m. by Councillor Julie Brandle.

Agenda:

Motion #080-19: Moved by Councillor King

That the Committee of the Whole Agenda for March 12, 2019 be accepted as presented.

CARRIED

Introductions

CAO Update:

March 12, 2019

Safety:

- H&S meetings were held with site Managers, Supervisors, and Employees at the RCMP Detachment and the MRC to review and discuss incident reporting procedures.
- Airport facility inspection to take place on March 12th, and Water Treatment plant inspection is upcoming before the end of the month.
- Char is working on her qualification Audit.
- Recent requirements of the Health and Safety Act requires employers with over 20 workers to have a Health and Safety Committee and a written Health and Safety program. Since these are required for the COR designation we already have these.

Finance:

- The audit for year end is scheduled to start tomorrow. The Town also does the Legacy and Airport year ends.
- The Utility Rate Bylaw will be coming to Council next week.

Projects:

- **Regional Waterline Intake and Pumping Station** - The intake station construction is complete and the commissioning activities have been taken as far as they can at this point. The 30 day acceptance test is waiting for the completion of the pipeline commissioning.
- **Regional Waterline Pipeline Project** - Progress has been slow due to the cold weather. All sections of the line have now passed the pressure test. The contractor will now work on completing the pigging of

the line using pigs with tracking devices. When the pigging is completed, the final connection to the WTP will take place to complete the project and move us into the 30 day performance test phase.

- **Main Street North Water Line Replacement Project** – No Progress last week due to cold weather preventing the crews from working. All customers along Main Street have been connected to the new line, except the connection to The Point at the end of the Main Street line. All customers along Tamarack Road are now connected to the new line as well. The remaining tie-ins are: one at The Point entrance, one at the corner of Tamarack Road and Balsam Road to loop the existing line, then one more fire hydrant installation along Tamarack Road to complete the project. We have completely shut in the old 1960's carbon steel line now.
- **5 Ave NW between 5 St and 8 St NW Road Rehabilitation Project** – The work on the road is complete for this year and the road is fully open with a gravel surface. Our contractor told us we will be the first paving project on their list in the spring.
- **Sewage Lagoon Upgrade Project** – The general contractor has started to locate the existing underground lines that need to be rerouted when the earthworks resumes in April. They will also continue working to prepare for resuming in the spring with work like stockpiling clay and gravel for the SAGR beds, building the SAGR bed forms, installing the perimeter fencing, fabricating new blower building and associated process piping.
- **Hilltop Reservoir Piping Replacement Project** – The project is in the detailed design phase with engineering and design currently in progress and the tender package going out in Q1, 2019 with construction scheduled for Q2 or Q3, 2019.
- **Lift Station C - New Forcemain Project** - Is in the detailed design stage. Engineering and design to take place in 2018 and preparing the tender package that will be held until the 2019 budget is approved.
- **Sawridge Lift Station Modifications** – Site construction bid was awarded and we are working with the contractor to order the equipment and to determine a construction schedule. Contractual completion date is June 1. This work includes installing a rail track system on the stairs to easily remove the “Muffin Monster” grinder pump for servicing as well as installing a new recirculation pump system to reduce the frequency of cleaning the cells. The scope of work also includes repairing and putting back into service the second discharge line to the sewage lagoon as it has been out of service for a while.
- **Town Shop Yard – Salt Water Remediation Work** is complete for this year. Pending results of the 2018 pumping season, we will hopefully go into monitoring only mode next summer, which will cut the costs in half for this work. Expecting the 2018 results report later this month.
- **LSL Regional Housing Authority** – The “General Contractor Project Management” contract was awarded last week to Stuart Olsen Construction out of Edmonton. We are having a project kickoff meeting with them this week, which will move the project into the conceptual design phase. It appears the project funding has been secured now as well. On site construction should start in Q4 of 2019 with a projected completion date of Q4, 2020.
- **2019 Capital Projects Budget** – Working on the 10 Year Capital Project Plan to have it ready for review with Council in Q1, 2019
- **DRP Claim for the 2018 Flood and Wind Event** – Working with the DRP group of the Alberta Government to submit the new claim documents so our claim can be processed. The DRP has already sent us a cheque for \$125K for advance payment on our initial claim for the flood control and cleanup work that was done during and immediately after the flood event.
- **2019 Capital Projects** – With the 2019 capital project budget now approved, working on kicking off all new projects with more detail on each project to be included in future council meetings.

Operations and Utilities

- Working on catch basins in preparation for the spring melt
- Doing maintenance and calibration of water plant analyzers.
- Having problems with Alberta 1. New requirements resulted in a requirement for about 27 separate locates for work at the lagoon rather than 1. They are paid by the locate. Also, they are no longer calling all utilities. We will try to meet with them.

- Preparing another grave this week, required due to a death from an overdose.

Planning and Development

- The Planning Department has been working toward consolidating all amendments from July 2018 until now into the Land Use Bylaw. The new and updated version should be shortly uploaded onto the website.
- We have been doing reference checks with respect to the FireSmart RFPs and preparing a report to Council to select the consultant.
- We conducted three site inspections with respect to current enforcement. Two of them were conducted jointly with the Senior Peace Officer.
- The Planning Department is expecting a Demolition Permit to be submitted shortly for the Lakeside Motor Inn.
- We have been busy scanning and filing old Real Property Reports, Encroachments Agreements and Compliance Certificates submitted by Larry Schimpf's office. The average year for all these documents is pre-2000. In total, we must have received close to 500 documents. The Planning Department is excited to have this historical information for the Land Base File since we lost ours in the 2011 fire.

Fire Department:

- We had 6 calls for the week. It brings us to call number 74 for this week start
- 2 MVA's –HWY 2 & RD 55A/1220 Main ST SW
- 1 Vehicle Fire-695 Mitsue Industrial
- 1 Structure Fire-604 Main ST SW
- 1 DG Incident -405 6 ST NE
- 1 Duty Officer 505 8 ST SW

Community Services:

- Enforcement:
 - Several vehicles issued a 72 hour removal notice as they have been on the town roads for weeks.
 - First complaint of the season regarding homeless intimidating youth on the steel bridge. RCMP were notified and patrols will be conducted when resources allow.
 - Officer Cordeiro's graduation ceremony is on March 20th. Senior Peace Officer is attending the ceremony at the academy. The Minister and several officials from the Department of Justice will also be in attendance.
 - Work is underway to begin the setting up dispatch services for Slave Lake Peace Officers. Yellowhead County Dispatch will be providing the service under contract. A "Radio Go Live" date is set for April 1st, 2019.
 - Senior Peace Officer will begin drafting a policy in regards to officers dealing with violent offenders which is mandated by the Province.
 - Senior Peace Officer stepping up traffic enforcement when he can.
- FCSS & Parent Link:
 - Income tax clinic started last week, it has been pretty busy so far.
 - Held a Youth Anger Ed condensed session for the students at St. Francis last week. Will be running another Youth Anger Ed session in April, this time for RMSS, just confirming the dates. Still trying to get one run at Lakeside Outreach before the end of the year.
 - Parent Link Centre - Leading to Reading started up again last week.
 - PLC has the fieldhouse rented on Friday for drop in since it is a PD Day
 - ECD Coalition: Invitations for the Ages and Stages Questionnaire (ASQ) fair will be going out by the end of this week, these will go to every 3 and 4 year old in Slave Lake and the surrounding communities. The event will take place on Mar 30th from 10:00 -12:00 for the invited children, and then open to the public from 12:00 -2:00. There will be games and activities for the children and parents to do.

- Aquatics:
 - We received some new storage units- these include some more storage benches for the pool deck, which the public can also use for seating.
 - Bronze Cross course is running this weekend.
 - We have an afternoon Public Swim from 1:00-3:00pm on Friday for the PD Day.
 - Started shut down talks with the college. Tentative dates set for September.
- Parks & Facilities:
 - Completed some trail clearing on drifted areas.
 - One Facility Maintenance Worker is away on leave.
 - A platform for the MRC chiller exhaust & motor was installed and has reduced the Health and Safety concern for access.
 - The MRC/Parks is the focus of a Health and Safety Qualification Audit this week.
 - Started movement of snow on roof tops to assist with the melting.
 - Assisted with two events at the Legacy Centre.
 - Followed up on the leak in the Handicapped washroom at the Legacy Centre where it was identified that it was condensation from the cold weather drawn in between the pipe and insulation. Drained and cleaned.
- Recreation & Programming:
 - The Legacy Centre hosted the Chamber of Commerce's Awards Gala this past Saturday, the event went very well.
 - There were approximately 50 people at the Glow Skate this past Friday.
 - Spring Break Camp has between 9 and 13 participants registered for each day of camp
 - We will be attending the Child Care Society's Open House on the 17th at the Legacy Centre.
 - There was a Badminton Tournament hosted at the Multi Rec Centre this past Saturday, the event went well.
- Upcoming Events:
 - Mar 16th – Nerf Gun War (MRC)
 - Mar 16th – Skating Carnival (MRC)
 - Mar 17th – Daycare Open House (Legacy)
 - Mar 21st – Stage North event (Legacy)
 - Mar 24th – BYOF (Bring Your Own Floaty) Swim (NLAC)
 - Mar 25 – 29th – Spring Break Camp (MRC)
 - Mar 28 – 31st – Pee Wee Hockey Provincials (MRC)

Items for Discussion:

- a) Service Level Discussion -Ball Diamonds - Garry Roth, Director of Community Services & Sean McConnell, Facility Maintenance Coordinator

Garry Roth, Director of Community Services gave a presentation on sports fields service levels.
(See Agenda Pgs. 5-9)

Reports and New Business:

- a) Peace Officer Annual Update – Mark Becker, Senior Peace Officer

Motion #081-19: Moved by Councillor Busk

That Council accepts this report as information.

CARRIED

- b) Program Annual Update – Stacey Bjornsson, Program Coordinator & Jill Hutchings, Community Relations Manager

Motion #082-19: Moved by Councillor King

That Council accepts this report as presented.

CARRIED

- c) Raw Waterline Agreement - Brian Vance, CAO
(See Agenda Pgs. 10-12)

Committee Minutes:

a) **Finance, Legislative, Intergovernmental Affairs**

- 1) Intermunicipal Committee
- 2) Slave Lake Watershed Council
- 3) Slave Lake and District Chamber of Commerce
- 4) Tri – Council (Town, MD and Sawridge First Nation)

b) **Community Services**

- 1) Lesser Slave Lake Regional Housing Authority
- 2) Tri-Council Health Committee – Nov. 29, 2018
- 3) Slave Lake Library Board
- 4) Community Futures Lesser Slave Lake Region
- 5) Community Education Committee
- 6) Naming Advisory Committee

c) **Property Services**

- 1) Municipal Planning Commission
- 2) Subdivision and Development Appeal Board
- 3) Lesser Slave Lake Regional Waste Management
- 4) Slave Lake Airport Commission – Dec. 10, 2019
- 5) Lesser Slave Lake Region Wildfire Legacy Corporation – Jan. 14, 2019

d) **Protective Services**

- 1) Protective Services Committee
- 2) FireSmart Committee
- 3) Disaster Services

e) **Other**

- 1) Regional Economic Development Committee – Dec 17, 2018
- 2) Northern Alberta Mayor's and Reeves Caucus
- 3) Northern Alberta Elected Leaders

Management Task List:

Motion #083-19: Moved by Councillor Gramlich

That Council accepts the Management Task list as information.

CARRIED

Mayor's Corner:

- We had a Caribou Range Presentation from the Alberta Government yesterday with the MD, we discussed the Caribou Range Plans and how it effects the Caribou.

In Camera

**Personelle and HR Matters
FOIP Sections 23,24, 25, and 26)**

Motion #084-19: Moved by Councillor Gramlich

That Council moves this meeting "in Camera" at 2:30pm.

CARRIED

Motion #085-19: Moved by Councillor McGregor

That Council moves this meeting out of "in Camera" at 3:06pm.


CARRIED

Adjournment:

Motion #086-19: Moved by Councilor McGregor

That Council Adjourns the Committee of the Whole Meeting at 3:07pm.

CARRIED



Tyler Warman, Mayor
One Person For



Brian Vance, Chief Administrative Officer